

Approved Minutes of Owatonna Public Library

Board of Trustees

Owatonna Public Library, Gainey Room

105 North Elm Avenue

Tuesday, June 22<sup>nd</sup>, 4:30 PM

The Owatonna Public Library Board of Trustees held the monthly meeting on Tuesday, June 22<sup>nd</sup>, 2021. The meeting was held in the Owatonna Public Library Gainey Room. In attendance were President Meredith Erickson, Vice President John Pfeifer, Trustee Karin Malin, Trustee Trudy Severson, Trustee Christy Tryhus, Library Director Mark Blando and Administrative Assistant Robin Spande

**1. Call to Order**

The meeting was called to order by President Erickson at 4:30pm.

**2. Reminder of Open Meeting Law**

The open meeting law applies to the board meetings.

**3. Public Comments**

No Public Comments.

**4. Approve Minutes**

Pfeifer moved and Tryhus seconded to approve the minutes of the May 2021 meeting. All aye and the motion approved.

**5. Financial Report**

Blando reported that the budget is on track for this month. Blando also stated that he is currently working on the 2022 preliminary budget that will be presented to City Administration in July.

**6. Children's Services Report for May 2021**

Virtual Storytime using Facebook Live continued into May. It is recorded Tuesday mornings at 10:30 AM. Our theme for this session of Storytime was *Clifford the Big Red Dog*, a series written by Norman Bridwell. Themes for each week were based on a different Clifford book. The last Storytime of this session was May 18<sup>th</sup> after 19 weeks.



### **a. Upcoming Programs**

Children's Services summer programs are up and running and well attended. Blando will be starting to look at fall and winter programs in the near future. One idea discussed was a variation to the traditional book club. Author visits are on the horizon for this fall as well as a possible Teen Advisory Group.

### **8. SELCO Update**

Pfeifer reported that the June SELCO meeting was cancelled. SELCO is currently looking into how Local Requests are handled by libraries. There is a possible change that is being considered to the fiscal year schedule. A special session was held that will determine general funding in an effort to equalize the budget.

### **9. Library Updates**

Blando welcomed back Robin Spande and Joan Rasmussen to the Library. The Library has expanded its hours to Monday and Thursday evenings. Eventually we will add more evenings as things open up. We are currently open on Saturdays from 9 am til 12 noon. There are no time or capacity limits. The Self-check stations are up and running smoothly.

Blando reported that the Owatonna Public Library was one of the recipients of the Parks Pass Program from the Minnesota DNR. This program allows families in need to check out a State Parks Pass for 7 days. The three passes will be shared with the Blooming Prairie library as well. We are looking at the best ways to get the passes to those who need them most. These passes will be available on June 23<sup>rd</sup>.

The library is currently hosting Summer Meals again this year. This summer the distribution is held twice a week on Monday and Wednesday with grab and go sacks that include one lunch and a breakfast.

### **10. Renovation Update**

The Light of Learning is back on after a power outage that affected most of the city.

This fall the addition of a new restroom is planned for the third floor of the Library. Blando is working with Aaron to finalize the details.

Additional racks for CDs and DVDs are being planned due to their popularity. This will involved the removal of two of the public computer stations.

**Adjourn**

A motion to adjourn was made by Tryhus and seconded by Malin. All aye. The meeting adjourned at 5:30 pm.

Respectfully submitted by Robin Spande