

## Meeting Minutes: Owatonna Park Board

**Date:** September 9, 2019

**Location:** Council Chambers

Board Members	Present	Absent	Others Present, Staff	Others Present, Guests
Andi Arnold	X		Nikki Callahan, Administrative Technician	
David Christianson	X		Tim Truelson, Recreation Manager	
Nicholas Elsner, Vice-Chair	X		Troy Klecker, Community Development Director (Parks and Recreation Interim Director)	
Angie Malo, Secretary	X		Jesse Wilker, Maintenance Manager	
Jonathan Thiel	X		Dani Licht, Recreation Supervisor	
Greg Louis		X	Eric Anderson, Recreation Manager	
Greg Posch, Chair	X			

Topic/Item	Summary of Discussion	Action
Items previously disseminated	<p>Correspondence (incoming): None</p> <p>Event Permits:</p> <p style="padding-left: 20px;">a. September 15 – Walk to End Alzheimers</p> <p>Minutes (unapproved): August 12, 2019</p>	
Call to Order	Meeting called to order at 4:30pm	
Approval of Agenda		Motion: Angie Malo Second: Nicholas Elsner Approved
Approval of Minutes	<p>a. Approval of July 8, 2019 minutes</p> <p style="padding-left: 20px;">1. No quorum for August 12, 2019 meeting</p>	Motion: Nicholas Elsner Second: Jonathan Thiel Approved
Persons wishing to appear		
Park Permits	<p>a. September 14, 2019- Fall Celebration MN State Public School Grounds/Owatonna Art Center</p> <p>b. September 20, 2019- Clifton Larson Allen Kickball Tournament- Fairgrounds</p> <p>c. September 26, 2019 Youth 1<sup>st</sup> Pigskin and Pork Fundraiser Cashwise Foods</p> <p>d. September 28, 2019 St Paul Lutheran Church Kickball Tournament- Fairgrounds</p> <p>e. October 12, 2019 – Handfasting Celebration – Lake Kohlmier Island</p> <p>f. October 12, 2019- Rosary Rally Central Park</p> <p>g. August 1, 2020- Shifting Gears for Down Syndrome- Manthey Park</p>	Motion: Nicholas Elsner Second: David Christianson Approved

<p>Staff Reports</p>	<p>a. 2018-2019 YTD Budget through September 3, 2019 – The expenses will be up for River Springs and Brooktree as they are seasonal facilities. We are almost two thirds through the year so we should be about 33%. We are still collecting some bills/revenue for Park Maintenance. Overall we are on track for the year. Nicholas Elsner asked about the adult revenue. Tim reported we are currently collecting for adult volleyball so our numbers will go up over the next month.</p> <p>b. River Springs Report – We had a good season. We were nominated for best place to swim and awards will be given in October. Dani Licht reviewed some highlights and challenges. July was the best month. We broke a record by having 1,000 people in attendance 3 different days this year. We had 28,300 people total come through the door in 2019. Season passes were up compared to last year. Safety issues were also down compared to last year. Some of the challenges included some repairs to the deck and a leak. Chemicals were over budget due to the leak. Wages also went up for seasonal staff. Greg Posch wanted to know with the amount of water that leaked each day if we had an erosion problem. Jesse Wilker confirmed all the water when into a tile line and did not cause any issues. David Christianson wanted to know how long the leak was there. Dani Licht and Jesse Wilker said that it could have been there last year and they only found out they had a leak after the water was in this year. It can be better tracked in the future as we put in a proper mete. Angie Malo asked about the pay increase and how it affected staff. Dani Licht said the increase in pay had something to do with the head guards came back. Angie said she heard great things about the staff this year.</p>	<p>Troy Klecker reviewed</p> <p>Dani Licht reported</p>
<p>Unfinished Business</p>	<p>a. Inclusive Playground, Miracle Field – We have a total of \$730,000. We have \$400,000 in the bank and another \$330,000 in the bank. They are applying for grants this month. The next step is to get in-kind services donated for the project. We had a booth at the fair this year that received a lot of good exposure. Angie wanted to know what the goal is for in kind services. Tim confirmed they are looking for \$75,000-\$100,000. Tim said they are looking for concrete, curbing, materials, and personal help. They have had 1 company contact them about wanting to help with the project so far.</p> <p>b. Master Plan – They are taking some extra time to get more input from other groups. Once we compile more input we should have more information in the next month.</p> <p>c. Nass Property update – They have started on the parking lot. They have it mostly grated and will be seeding soon. The goal is to have it usable it early next year. Angie asked how far off we are on the time line of this project. Angie thought we had planned to have seed growing by now. Troy stated we are running on time with the project. Angie wanted to know if James Brothers bid out for the whole project (including irrigation). Troy confirmed the bid was for the whole project. Angie asked how many bids came in and how competitive the bids were. Tim will follow up with Angie on the bid information.</p>	<p>Tim Truelson reported</p> <p>Troy Klecker reported</p> <p>Troy Klecker reported</p>

	<p>d. Brooktree update – We have more membership than last year. As of August 1 they offered half price memberships and picked up 4 additional memberships. August daily green fees were up significantly from last year. They will meet with Tom Vizina at the end of the season to go over suggestion and changes for future.</p>	Troy Klecker reported
New Business	<p>a. Tennis Pro update – Colan Surratt started September 1 and started teaching lessons on September 3. He is familiar with Owatonna and has a lot of ideas to implement soon. Greg Posch wanted to know if lesson numbers increased for the fall. Eric hasn't done a comparison yet due to classes just beginning.</p> <p>b. Deer Hunt update – We have 18 registered. The deadline is Friday to sign up for the hunt.</p>	Eric Anderson reported
Board Questions/Comments	<p>Andi- none</p> <p>David – Wanted to know why we do not have more seating on the patio at the Broken Tee. He would prefer to have table and chairs versus picnic tables. Jesse said it is a money issue but can check with the BGA on options.</p> <p>Jonathan – Wants to know how the soccer association is paying for the new fields. Troy said they have to pay \$500,000 towards the project. They have 3 years to pay.</p> <p>Angie – She would like us to research the problem of coyotes in our town/parks. She said the deer are around because there are so many coyote chasing them into town. She said they are coming out at dusk. Jesse has not heard any complaints but will look into it.</p> <p>Greg Posch – He would like to know if there been any more discussions on the naming rights for the fields and the new soccer complex. Troy will follow up with the association.</p> <p>Nicholas Elsner - none</p>	
Adjournment	Adjourned at 5:11 pm.	Motion: Nicholas Elsner Second: Angie Malo
Next Meeting	Monday, October 14, 2019	