

## Meeting Minutes: Owatonna Park Board

**Date:** October 7, 2019

**Location:** Council Chambers

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>	<b>Others Present, Staff</b>	<b>Others Present, Guests</b>
Andi Arnold	X		Jessica Abrahams, Administrative Technician	
David Christianson		X	Tim Truelson, Recreation Manager	
Nicholas Elsner, Vice-Chair	X		Troy Klecker, Community Development Director (Parks and Recreation Interim Director)	
Angie Malo, Secretary	X		Jesse Wilker, Maintenance Manager	
Jonathan Thiel	X			
Greg Louis	X			
Greg Posch, Chair	X			

<b>Topic/Item</b>	<b>Summary of Discussion</b>	<b>Action</b>
Items previously disseminated	<p>Correspondence (incoming): None</p> <p>Event Permits:</p> <ul style="list-style-type: none"> <li>a. October 10 – Fall Downtown Cleanup</li> <li>b. October 28 – Red Ribbon Kick Off Celebration – Central Park</li> <li>c. December 5 – Lighted Holiday Parade</li> </ul> <p>Minutes (unapproved): September 9, 2019</p>	
Call to Order	Meeting called to order at 4:31pm	
Approval of Agenda		Motion: Angie Malo Second: Nicholas Elsner Approved
Approval of Minutes	September 9, 2019 minutes	Motion: Andi Arnold Second: Jonathan Thiel Approved
Persons wishing to appear	None	
Park Permits	<p>None</p> <p>Andi Arnold gave a brief description of Red Ribbon Week. She explained it's a national drug prevention celebration and a time to encourage young people to make good choices. There will be a variety of activities throughout the week.</p>	

Staff Reports	<p>a. 2018-2019 YTD Budget through October 2, 2019 – Troy Klecker reviewed the budget. River Springs Water Park ended up slightly over budget on expenditures but revenues were up. Brooktree Golf Course is on target for expenditures and hoping to finish on budget for revenues; approximately \$100,000 is remaining in expenditures and \$50,000 to hit budget for revenues. Angie asked how often we pay the contractor. Troy stated we pay him monthly and we have one more month (October) to pay.</p> <p>b. Adult Recreation Report – Tim Truelson handed out and reviewed a report summarizing adult recreation. Tim reported most sports are down in teams. He tried to get a 5 on 5 softball league going this fall but didn't get enough teams signed up; he'll try again next summer. The department added a Bean Bag League this summer and fall and had about 40 teams sign up between the two seasons; the league will be offered again next year. Expenses are down this year and should hit budget. Tim explained that team entry fees for softball go to the Softball Association and the player fees are kept by the Park &amp; Rec department. The Softball Association pays the softball umpires which is why the team fee goes to them. Park &amp; Rec pays volleyball officials so both the team entry fee and player fee stays in Park &amp; Rec. Tim also stated that Steele County pays \$10 for each player who lives outside city limits. Angie asked if there's been an increase in volleyball referee wages. Tim reported that there has been an increase and to offset the increase he's shortened the season by one week.</p>	<p>Troy Klecker reviewed</p> <p>Tim Truelson reported</p>
Unfinished Business	<p>a. Inclusive Playground, Miracle Field – Tim Truelson reported an additional \$30,000 by Wenger and \$2,500 from the Barbara Jacobson estate has been received since last month. Tim will apply for the Bremer grant in January which would be awarded in May. Mohs Construction has agreed to be the general contractor and will donate a lot of their cost and ask other contractors for in-kind services. Tim reported they're hoping to start construction in the fall of 2020. Tim also reported the We All Play group would like to purchase equipment this year to avoid price increases. If equipment is purchased this year, there is a designated place to store the equipment until it's needed. Greg Louis stated he appreciates Tim's hard work and not giving up on this project.</p> <p>b. Master Plan – Troy Klecker reported that the master plan is almost done; however, there's an individual who has recently expressed that he feels like we didn't do enough community engagement. The individual would like to put the master plan on hold and have more community engagement and outreach done. Troy asked the Park Board for their opinion as far as either accepting the master plan as is or doing more community engagement. Andi Arnold reported the individual reached out to her to be an advocate for more community input. Andi stated based on what she saw she feels the department went above and beyond regarding community engagement. Andi said that this is an on-going 20-year plan and at any point individuals can come and give their input. She also stated she doesn't feel that process should be held up any longer. Angie Malo asked if this person's biggest issue was the money that is being asked to be spent in the plan. Andi stated it does not have to do with money and</p>	<p>Tim Truelson reported</p> <p>Troy Klecker reported</p>

	<p>that this individual has many ideas. Angie said the individual should come and talk to the Park Board if he feels so strongly and wants to be involved. Troy reported the individual is more concerned about the process and wants to make sure all groups are represented. Troy also pointed out that he has not received any other negative feedback regarding the master plan. Andi reiterated that efforts were made to reach out to the public and some chose not to respond and that we need to cut it off somewhere as far as gathering input. She also stated the individual is welcome to gather feedback which can be taken into consideration. Angie wondered if we were incurring costs by not having the plan completed. Troy said the department has not spent more than originally budgeted and we are not incurring costs by not having it completed. Angie Malo moved to accept the master plan as written, Andi Arnold seconded the motion, all members voted aye in approval. Troy stated the consultant needs to finish up a couple items and then the plan will go to City Council for approval.</p> <p>c. Nass Property update – Troy Klecker reported that the fields have been planted and the parking lot is done. Fencing needs to go up and waiting for the grass to grow; overall, it’s progressing well. Angie worried that the fields aren’t level. Troy stated there are mounds in between the fields to work as a berm and some work needs to be done still to flatten the fields.</p> <p>d. Brooktree update – Troy Klecker handed out and reviewed a summary sheet. Numbers were up last month over last year and overall the numbers are slightly up over last year. The restaurant is doing well and has brought in approximately \$170,000 in revenue.</p>	<p>Troy Klecker reported</p> <p>Troy Klecker reported</p>
<p>New Business</p>	<p>a. Trick or Treat Trail – October 26, 2:00 – 4:00pm at the Steele County Fairgrounds. Jessica Abrahams reported that the Trick or Treat Trail is an event where we invite local businesses to have a booth along the trail and hand out candy and provide games and activities to kids. It’s a large event and has been well attended in the past. Park Board has a table at the event and Jessica is looking for volunteers to be at the booth. Please let Jessica know if you’re interested in helping out.</p> <p>b. Naming of new soccer complex – Troy Klecker handed out a letter from the Owatonna Soccer Association requesting the new soccer complex be named the “Daikin Soccer Complex”. Troy reported that the Owatonna Soccer Association has received a \$100,000 donation from Daikin which allows Daikin to have naming rights for the complex. The Soccer Association would like the City’s approval to name the new soccer complex the Daikin Soccer Complex. Troy clarified that this is only naming the soccer complex and not the whole park. The park will remain unnamed for now. Jonathan asked if this naming will be for the life of the complex and wondered if the name could ever change if it needs updates and a different business makes a large donation or if the business changes names. Troy stated that the name can change but it must be petitioned by a specific number of people. Greg Louis moved to recommend that City</p>	<p>Jessica Abrahams reported</p> <p>Troy Klecker reported</p>

	Council name the new soccer complex the “Daikin Soccer Complex”, Andi Arnold seconded the motion, all members voted aye in approval.	
Board Questions/Comments	<p>Andi – None</p> <p>Angie – None</p> <p>Nicholas – None</p> <p>Greg Posch – The side netting is dragging on the ground at the Tennis Center and players could trip or slip on it. Jesse will take a look.</p> <p>Greg Louis – SeniorPlace Inc. has gotten some strong candidates for officers.</p> <p>Jonathan – Some soccer parents have wondered why the soccer fields don’t have a painted build-out line. Jesse thinks it’s because of the cost. Tim will follow up with Mark Oien with the Soccer Association.</p>	
Adjournment	Adjourned at 5:36pm	Motion: Angie Malo Second: Nicholas Elsner
Next Meeting	Monday, November 4, 2019	