

# OWATONNA FIRE DEPARTMENT

2011 Annual Report



**CITY OF OWATONNA**

2011

Authored by: Mike Johnson

# OWATONNA FIRE DEPARTMENT

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To the City Council and Citizens of Owatonna,

I am proud to present to you the Owatonna Fire Department Annual Report for 2011. Inside you will find details about some of OFD's significant accomplishments during 2011.

OFD continues to enjoy a very positive relationship with the community and people we serve. This is reflected in the many letters and positive comments that we receive. I'm proud of what we have accomplished in the past year while also facing many challenges as we continue to provide services for a growing, changing community. The difficult economic times provide new obstacles for our department in delivering the same quality of emergency service to our community. We continue to face these obstacles and find solutions to them.

In the past year, we have made several significant accomplishments including: Completing an ISO rating study for the City, which has the potential to reduce home insurance costs for citizens; Obtained grant funding for 800 MHZ radio system, which allowed us to order radios and begin the federal-mandated implementation; Promoted a "Safety First" culture within the City which resulted in a reduction of our experience rating for worker compensation. This led to an overall reduced worker compensation rating for the City.

During the past year, we have run more efficiently by continuing the adjustment we made to our procedure for paging firefighters to respond to an incident. This change has resulted in wage and overtime cost savings. Our firefighters continue to be proud of the service they provide to the community. The Owatonna Fire Department maintains a state of readiness twenty four hours a day seven days a week. This is accomplished by the dedication of our firefighters, the willingness of their family to allow our firefighters to leave at a moment's notice when called. Our firefighters are prepared because of the pride and enthusiasm they show in ongoing training for emergency response. This has enabled us to be successful in saving lives and property in our community. Our firefighters provide public education opportunities to our community throughout the year to prevent fires before they happen. Our code enforcement inspections help property owners to eliminate unsafe conditions in our buildings. Working with our public safety partners, we hope to assist the community we serve to be prepared to meet the challenges of the future and continue to provide excellent service to those in need.

I would like to thank the Owatonna City Council and the businesses that help to support our department throughout the year. Our firefighters are often paged when they are at work for an emergency. I recognize that this is difficult for employers to release a firefighter from their work to serve our community. I sincerely appreciate this contribution and the working relationship we have with our employers. None of our accomplishments in saving lives and property in our community would be possible if it were not for your support, which enables us to provide effective emergency services for our community.

Finally, I would like to thank the men and women of our Department who have dedicated their lives to serving the Owatonna community with a high level of professionalism each day.

My staff and I are always pleased to answer questions about the Owatonna Fire Department, its people, and its services.

Thank you.

*Mike Johnson*

FIRE CHIEF, CITY OF OWATONNA

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# OWATONNA FIRE DEPARTMENT

## 2011 Annual Report



House Burn -  
August 2011.

Firefighters trained  
on putting out a  
house fire.

### Mission Statement

To save lives and property in a safe and efficient manner.

### Department Values

To be trusted and respected by all members of our community in saving lives and property.

- Commitment to excellence
- Trust and integrity
- Leadership through knowledge-based solutions
- Collaborative solutions
- Organizational accountability
- Respect for each other, our equipment, and the people we serve
- Community of interests
- Compassion
- Team work
- Diversity
- Pride

### Goals

*Before an emergency:*

We will be proactive in the community with prevention, inspection and education programs that effectively save lives and property by elimination of unsafe conditions.

*During an emergency:*

We will respond to all emergencies in a professional, safe and efficient manner.

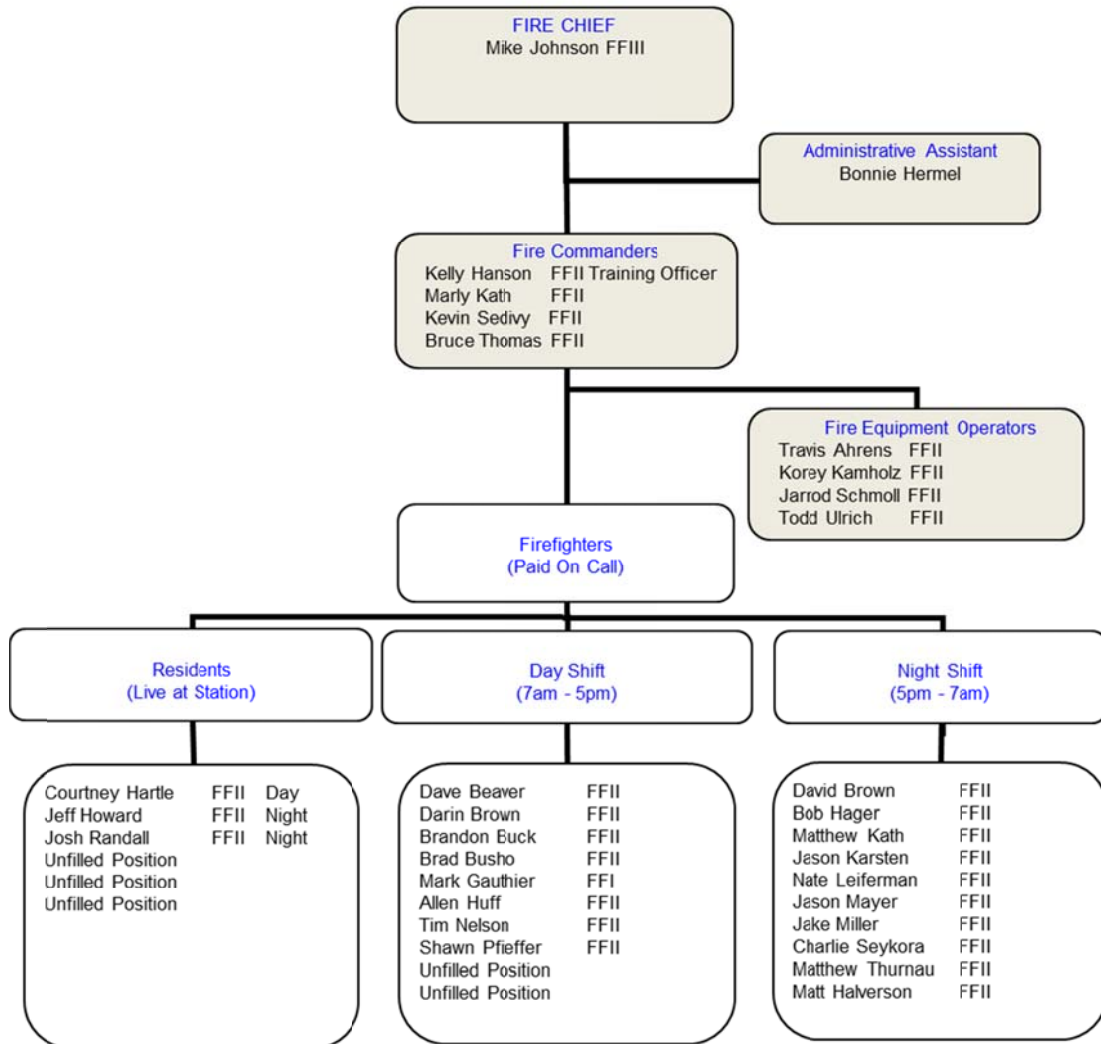
We will use pre-planning, preparation and training to enhance our response to every incident.

*After an emergency:*

We will be a valued resource for victims of all emergencies that may need assistance, direction, or information to recover from their emergency.

# Fire Department Staffing

## Owatonna Fire Department



<b>Administration</b>		<b>Paid on Call Firefighters</b>	
Chief	1	Resident Firefighters	3
Admin Assistant	1	Paid on Call Firefighters (Day Shift)	8
<b>Total</b>	<b>2</b>	Paid on Call Firefighters (Night Shift)	10
<b>Full Time Staffing</b>		Inactive / Open	5
Commanders	4	<b>Total</b>	<b>26</b>
Fire Equipment Operators	4	<b>Explorers / Fire Corp / Volunteers</b> 12	
<b>Total</b>	<b>8</b>	<b>Full Time Staffing Total:</b>	<b>10</b>
		<b>Paid on Call Staffing Total:</b>	<b>21</b>
		<b>Total Fire Department Staffing:</b>	<b>31</b>

Personnel:

The Fire Department currently has 5 inactive/open paid on call firefighter positions.

## Staffing at Fire Scenes

### Duty

Shift: The minimum full time staffing for the fire department is a full time Fire Commander and a Fire Equipment Operator. The duty shift starts at 8:00 AM and is on-duty for 24 hours. Depending on scheduling determined by the Fire Chief, a duty shift may have additional firefighters assigned to any day on the schedule. Fire Response starts with a duty shift page to the Fire Commander on-duty. Dispatching is provided by the Pearl Street 911 center by radio. The Fire Commander determines what additional help is needed to respond to the incident.

Off duty full time staff back up the duty shift when needed by pager.

Depending on the type of call the Fire Commander can respond with station staffing or page a Day Shift, Night Shift or All Call page for additional help.

Resident Firefighter Program: There are slots for six paid on call firefighters that live at the fire station. Resident firefighters are offered a room at the fire station at no cost. Resident firefighters must reside at the fire station twenty nights per month and be available for response. Resident firefighters are asked to make a two year commitment to the resident program. Upon completion, they can choose to remain living at the fire station or move out and become a paid on call firefighter.

Paid on Call Firefighters: Depending on their availability, the paid on call firefighters are assigned to either the Day Shift or Night Shift. Paid on call firefighters must respond to a minimum 40 % of paged shift calls to remain on the fire department.

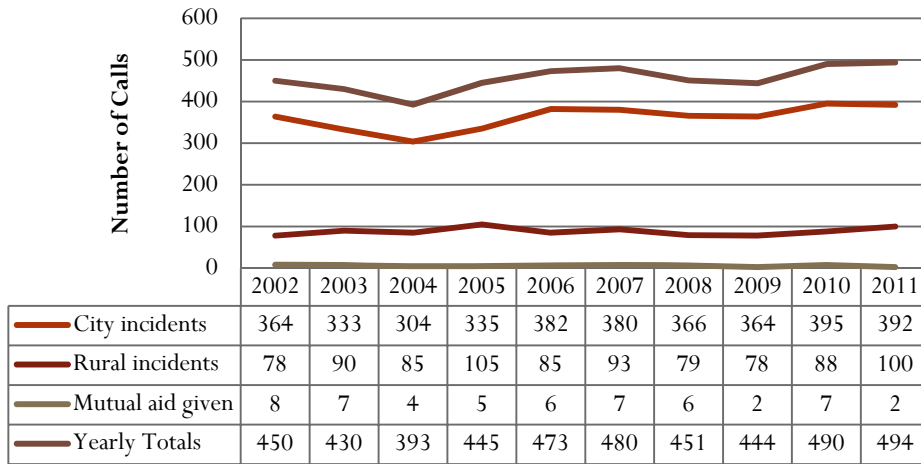
All firefighters are required to complete Minnesota Certification Firefighter I, First Responder Emergency Medical Training and Hazardous Materials Awareness training. Firefighters are required to attend a minimum 80% of scheduled training sessions. Firefighters regularly train the second and fourth Monday night from 6:00 PM to 9:00 PM. Additional training sessions may be scheduled as needed.

Mutual Aid: The Owatonna Fire Department also has mutual aid agreements with area other area fire departments. Per a request from a mutual air fire department, Owatonna Fire Department is paged to assist the mutual aid fire department with equipment or firefighters, as needed.

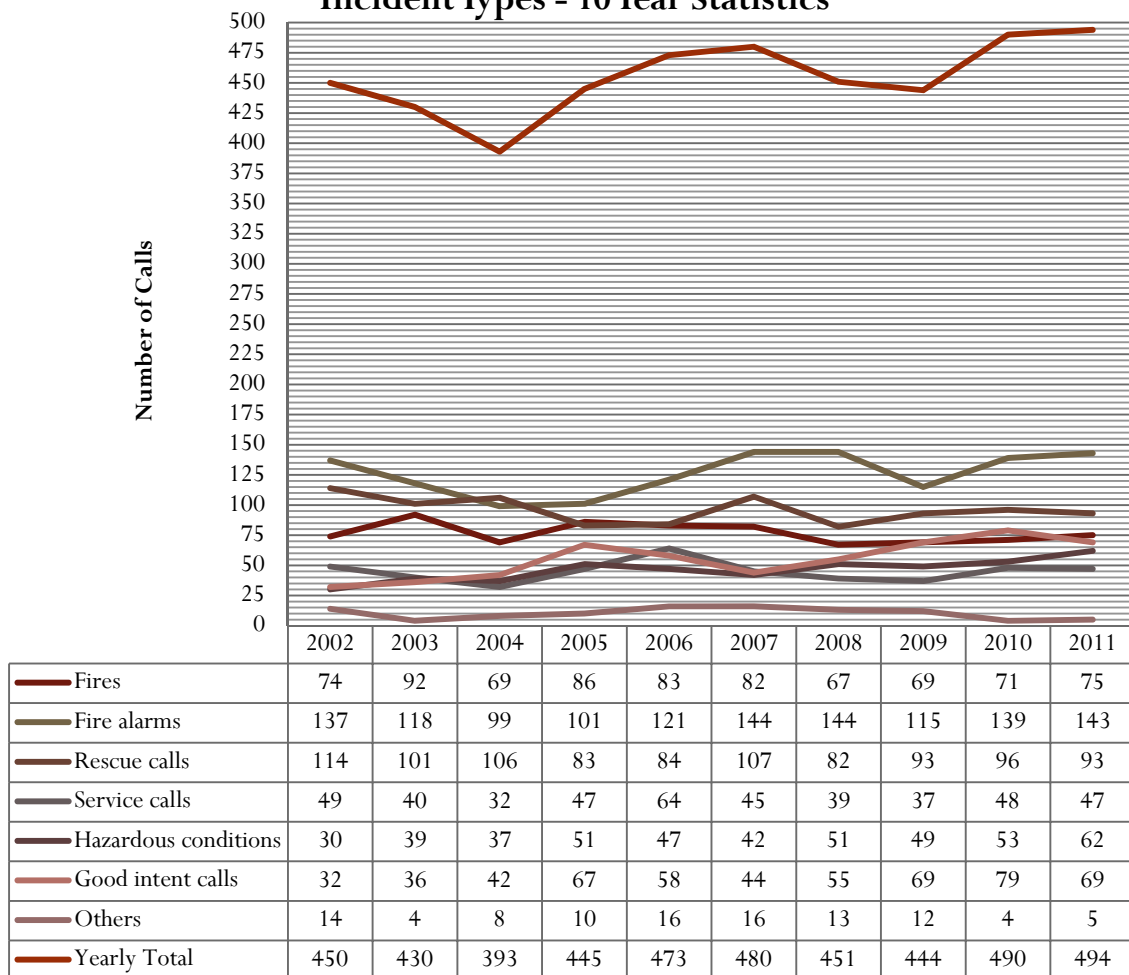
Fire Corp: The Owatonna Fire Department also participates in the Fire Corp / Fire Explorer program. This program provides an opportunity for youth to volunteer to serve the community and learn about the fire service. Explorers often continue their pursuit in the fire service by becoming paid on call firefighters.

## Statistics

### Owatonna Fire Department Incidents by Jurisdiction - 10 Year Statistics



### Owatonna Fire Department Incident Types - 10 Year Statistics



## 2011 OWATONNA FIRE DEPARTMENT MONTHLY ACTIVITY REPORT

INSPECTION SERVICES	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2010 YTD
Fire code inspections	109	115	194	274	177	274	50	230	226	177	115	93	2034	1721
Fire alarm inspections	3	1	1	0	4	0	0	1	2	3	0	2	17	15
Sprinkler system inspections	1	0	2	1	2	1	1	0	1	6	10	6	31	27
Nuisance inspections	0	1	5	7	7	1	1	6	4	3	3	1	39	53
Weed inspections	0	0	0	0	16	32	39	17	4	0	0	0	108	195
Sprinkler system permits issued	2	2	2	1	0	1	2	2	0	1	1	0	14	13
Fire alarm system permits issued	1	1	3	2	3	0	2	0	1	2	0	1	16	31
Hood system permits issued	0	0	0	0	0	0	0	0	0	2	0	0	2	2
Plan reviews	3	2	6	1	8	2	8	3	3	13	4	0	53	49
Code reviews	8	10	13	5	6	2	1	3	7	11	9	10	85	98

PUBLIC EDUCATION SERVICES	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2010 YTD
# people given tours	20	45	7	110	0	59	23	71	31	145	37	7	555	528
# people given extinguisher demos	0	16	0	0	0	80	117	43	40	107	25	0	428	771
# people at truck visits	0	0	0	30	202	295	153	639	190	486	80	0	2075	2527
# people fire safety information	1	0	20	0	0	430	1	201	90	1132	40	20	1935	1737
# people juvenile firesetters	0	0	0	0	0	0	0	0	0	0	0	0	0	2

EMERGENCY RESPONSE SERVICES	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2010 YTD
Incidents														
City incidents	38	25	30	18	34	30	36	28	23	45	49	36	392	395
Rural incidents	19	8	3	2	4	11	5	3	6	22	11	6	100	88
Mutual aid given	0	0	0	0	0	0	0	0	0	1	0	1	2	7
Monthly Totals	57	33	33	20	38	41	41	31	29	68	60	43	494	490
Type of Incidents														
Fire	3	3	4	2	6	9	3	2	2	21	14	6	75	71
Fire alarms	15	6	13	7	12	8	16	12	9	20	12	13	143	139
Rescue calls	13	5	4	4	11	10	7	3	5	7	14	10	93	96
Service calls	7	5	3	1	3	2	1	4	5	8	4	4	47	48
Hazardous conditions	8	5	4	1	5	6	8	6	4	4	8	3	62	53
Good intent calls	11	8	5	5	0	5	5	4	4	8	7	7	69	79
Others	0	1	0	0	1	1	1	0	0	0	1	0	5	4
Monthly Totals	57	33	33	20	38	41	41	31	29	68	60	43	494	498
Total training hours	259.30	194.9	175.00	141.00	188.77	187.03	97.00	215.35	162.89	127.31	190.64	86.00	2025	2285

SAFETY SERVICES	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2010 YTD
# injury reports	0	0	1	0	0	0	0	1	0	1	0	1	4	0
# lost work hours	0	0	0	0	0	0	0	0	0	0	0	0	0	0
# Knox boxes checked	5	1	3	4	4	2	63	17	2	1	2	3	107	64
# fire extinguishers serviced	18	32	66	0	0	0	0	73	0	0	0	0	189	417
1st aid supplies checked	0	17	0	0	0	0	0	0	0	0	1	0	18	1
Full-time shift hours worked	1560.00	1440.00	1752.00	1704.00	1800.00	1704.00	1584.00	1800.00	1584.00	1680.00	1392.00	1632.00	19632	19272
Full-time overtime hours worked	139.45	140.75	36.65	84.14	81.29	57.63	95.00	97.39	70.24	126.66	200.54	76.95	1206.69	1299.96
Part-time hours worked	380.80	219.67	274.14	191.20	331.17	342.55	174.36	305.22	181.51	461.59	312.54	233.15	3407.90	4805.83
Monthly Total	2080.25	1800.42	2062.79	1979.34	2212.46	2104.18	1853.36	2202.61	1835.75	2268.25	1905.08	1942.10	24246.59	25377.79

April 2011 –  
Forcible Entry  
Training.





# Owatonna Fire Department Incident Type Report

Incident Type	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	Total
<b>1 Fire</b>															
100 Fire, Other	2	7	3	7	2	7	2	2	1	1	2	1	0	1	38
111 Building fire	36	37	49	26	15	33	11	28	30	28	14	17	20	19	363
112 Fires in structure other than in a building	0	0	0	2	0	2	1	2	2	2	1	3	1	0	16
113 Cooking fire, confined to container	0	0	0	4	8	4	3	10	11	12	6	10	11	6	85
114 Chimney or flue fire, confined to chimney or flue	0	0	0	1	0	2	0	0	0	1	2	2	0	0	8
116 Fuel burner/boiler malfunction, fire confined	0	0	0	1	0	0	3	0	0	1	0	0	1	0	6
118 Trash or rubbish fire, contained	3	5	11	1	2	0	0	0	0	0	2	2	1	1	28
121 Fire in mobile home used as fixed residence	0	0	0	1	0	0	1	0	1	0	0	0	0	0	3
130 Mobile property (vehicle) fire, Other	0	0	0	2	0	1	3	0	0	1	1	0	1	0	9
131 Passenger vehicle fire	21	32	32	26	17	9	22	19	16	11	15	8	11	12	251
132 Road freight or transport vehicle fire	0	0	0	4	0	3	0	1	3	3	2	3	2	3	24
133 Rail vehicle fire	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1
134 Water vehicle fire	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1
135 Aircraft fire	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1
136 Self-propelled motor home or recreational vehicle	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
137 Camper or recreational vehicle (RV) fire	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
138 Off-road vehicle or heavy equipment fire	0	0	0	1	1	1	0	2	2	0	0	2	0	0	9
140 Natural vegetation fire, Other	12	21	24	0	0	4	0	0	2	0	2	0	0	5	70
141 Forest, woods or wildland fire	0	0	0	0	2	0	1	3	0	1	0	1	0	1	9
142 Brush or brush-and-grass mixture fire	0	0	0	2	6	2	3	5	2	2	4	4	6	8	44
143 Grass fire	0	0	0	2	6	11	4	5	4	5	4	9	5	3	58
150 Outside rubbish fire, Other	0	0	0	1	0	2	0	0	0	0	1	0	2	1	7
151 Outside rubbish, trash or waste fire	0	0	0	2	4	3	6	3	7	7	2	2	0	3	39
154 Dumpster or other outside trash receptacle	0	0	0	5	6	4	3	2	1	5	5	2	6	2	41
160 Special outside fire, Other	2	0	0	1	1	2	2	2	1	1	2	1	0	1	16
161 Outside storage fire	0	0	0	1	0	1	0	0	2	0	0	1	0	0	5
162 Outside equipment fire	0	0	0	2	2	2	2	1	1	1	1	3	2	2	19
163 Outside gas or vapor combustion explosion	0	0	0	1	0	0	1	0	0	0	0	0	0	0	2
170 Cultivated vegetation, crop fire, Other	0	0	0	1	0	0	0	0	0	1	1	0	0	1	4
171 Cultivated grain or crop fire	0	0	0	3	0	1	0	0	0	0	1	0	1	4	10
<b>Subtotal</b>	<b>76</b>	<b>102</b>	<b>119</b>	<b>97</b>	<b>72</b>	<b>94</b>	<b>68</b>	<b>85</b>	<b>86</b>	<b>84</b>	<b>68</b>	<b>71</b>	<b>72</b>	<b>75</b>	<b>1169</b>

2 Rupture, Explosion, Overheat (no fire)	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	Total
200 Overpressure rupture, explosion, overheat other	1	0	2	3	0	0	1	1	0	0	0	0	0	0	8
220 Overpressure rupture from air or gas, Other	0	0	2	0	0	0	0	0	1	0	1	0	0	0	4
221 Overpressure rupture of air or gas pipe/pipeline	2	0	0	3	3	2	3	5	2	2	2	0	0	0	24
222 Overpressure rupture of boiler from air or gas	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
223 Air or gas rupture of pressure or process vessel	0	1	1	0	0	0	0	0	0	0	1	0	0	0	3
240 Explosion (no fire), Other	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1
243 Fireworks explosion (no fire)	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1
251 Excessive heat, scorch burns with no ignition	0	0	0	0	2	0	0	1	1	2	1	2	0	1	10
<b>Subtotal</b>	<b>3</b>	<b>1</b>	<b>5</b>	<b>6</b>	<b>6</b>	<b>3</b>	<b>4</b>	<b>8</b>	<b>4</b>	<b>4</b>	<b>5</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>52</b>

3 Rescue & Emergency Medical Service	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	Total
300 Rescue, EMS incident, other	12	15	12	12	2	6	6	7	3	2	3	0	2	0	82
311 Medical assist, assist EMS crew	14	38	34	35	48	35	62	29	37	55	33	29	17	11	477
321 EMS call, excluding vehicle accident with injury	0	0	0	0	0	0	0	0	0	0	1	1	0	1	3
322 Motor vehicle accident with injuries	0	0	0	0	1	0	0	6	13	19	15	36	48	58	196
323 Motor vehicle/pedestrian accident (MV Ped)	0	0	0	0	1	0	0	0	1	0	0	2	4	3	11
324 Motor Vehicle Accident with no injuries	0	0	0	0	0	0	0	5	2	4	10	11	8	6	46
331 Lock-in (if lock out, use 511)	0	2	1	1	2	1	1	0	0	1	1	0	0	3	13
341 Search for person on land	0	0	2	6	1	2	6	3	1	2	0	0	1	0	24
342 Search for person in water	0	0	0	0	0	0	0	0	1	0	0	1	0	1	3
350 Extrication, rescue, Other	18	15	26	2	7	1	0	0	0	1	0	1	1	0	72
351 Extrication of victim(s) from building/structure	0	0	0	0	0	0	1	0	1	0	0	0	0	0	2
352 Extrication of victim(s) from vehicle	0	0	0	25	31	39	20	21	17	13	13	6	8	2	195
353 Removal of victim(s) from stalled elevator	0	0	0	0	0	0	0	1	1	0	0	1	2	3	8
354 Trench/below-grade rescue	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1
355 Confined space rescue	0	0	0	0	0	1	0	0	0	0	0	0	1	0	2
356 High-angle rescue	0	0	0	0	1	1	0	0	0	1	1	0	0	0	4
357 Extrication of victim(s) from machinery	0	0	0	1	0	0	1	2	0	1	0	1	0	0	6
360 Water & ice-related rescue, other	0	0	0	0	1	0	1	0	0	1	1	0	0	1	5
363 Swift water rescue	0	0	0	0	0	0	1	1	0	0	0	0	3	1	6
371 Electrocutation or potential electrocutation	0	0	0	0	0	0	0	1	1	0	0	0	0	0	2
381 Rescue or EMS standby	0	0	0	16	19	14	8	7	6	7	4	4	1	3	89
<b>Subtotal</b>	<b>44</b>	<b>70</b>	<b>75</b>	<b>98</b>	<b>114</b>	<b>101</b>	<b>107</b>	<b>83</b>	<b>84</b>	<b>107</b>	<b>82</b>	<b>93</b>	<b>96</b>	<b>93</b>	<b>1247</b>



# Owatonna Fire Department Incident Type Report (continued)

4 Hazardous Condition (No Fire)	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	
400 Hazardous condition, other	1	0	4	4	1	4	0	4	2	2	0	2	0	0	24
410 Combustible/flammable gas/liquid condition, oth	0	0	0	0	1	1	0	1	1	2	0	0	0	1	7
411 Gasoline or other flammable liquid spill	0	0	0	9	9	7	4	8	9	5	6	5	5	7	74
412 Gas leak (natural gas or LPG)	0	0	0	4	8	9	14	14	11	14	15	13	18	21	141
413 Oil or other combustible liquid spill	0	0	0	4	4	5	3	3	5	1	3	4	0	2	34
421 Chemical hazard (no spill or leak)	0	0	0	0	0	0	0	1	0	0	1	0	0	0	2
422 Chemical spill or leak	13	16	13	0	0	1	0	0	2	1	1	0	1	1	49
423 Refrigeration leak	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1
424 Carbon monoxide incident	0	0	0	1	0	0	2	6	7	7	16	18	21	23	101
440 Electrical wiring/equipment problem, Other	0	0	0	0	0	2	0	0	0	1	0	0	0	2	5
441 Heat from short circuit (wiring), defective/worn	0	0	0	0	0	0	0	0	0	1	0	1	1	0	3
442 Overheated motor	1	0	1	0	0	0	1	1	0	0	0	1	0	1	6
443 Breakdown of light ballast	0	0	0	0	0	1	1	0	0	0	0	0	0	0	2
444 Power line down	0	0	0	1	1	1	6	0	3	1	3	1	2	1	20
445 Arcing, shorted electrical equipment	3	3	2	3	2	5	0	3	3	6	2	0	4	1	37
460 Accident, potential accident, Other	0	0	0	1	1	1	0	0	1	0	1	0	0	0	5
461 Building or structure weakened or collapsed	0	0	0	0	0	0	1	0	0	1	0	0	0	0	2
462 Aircraft standby	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1
463 Vehicle accident, general cleanup	0	0	0	0	1	1	0	4	3	0	3	3	0	2	17
471 Explosive, bomb removal	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
480 Attempted burning, illegal action, Other	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
481 Attempt to burn	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
<b>Subtotal</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>27</b>	<b>30</b>	<b>39</b>	<b>32</b>	<b>45</b>	<b>47</b>	<b>42</b>	<b>51</b>	<b>49</b>	<b>53</b>	<b>62</b>	<b>534</b>

5 Service Call	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	
500 Service Call, other	2	9	4	4	10	11	6	9	4	2	2	2	1	4	70
510 Person in distress, other	0	0	0	0	0	0	0	1	1	1	0	0	0	0	3
511 Lock-out	0	0	0	0	0	0	0	0	0	0	0	3	1	1	5
520 Water problem, Other	0	0	0	2	6	2	0	0	3	2	1	0	0	2	18
521 Water evacuation	1	1	0	1	1	1	1	1	5	2	2	1	2	4	23
522 Water or steam leak	0	0	0	0	0	0	0	0	0	1	3	0	0	0	4
531 Smoke or odor removal	4	5	3	3	16	15	17	16	21	15	15	14	16	12	172
541 Animal problem	0	0	0	0	0	0	0	0	2	0	0	0	0	0	2
542 Animal rescue	0	0	0	0	0	0	0	1	0	0	0	0	1	3	5
550 Public service assistance, Other	0	0	0	0	1	2	0	0	0	1	1	1	7	0	12
551 Assist police or other governmental agency	0	0	1	2	4	0	2	12	12	8	7	6	6	8	68
552 Police matter	2	5	0	0	0	3	1	1	1	3	2	2	1	2	23
553 Public service	0	0	0	0	2	0	0	1	2	3	0	1	1	5	15
555 Defective elevator, no occupants	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
561 Unauthorized burning	0	1	0	1	7	6	8	8	10	6	2	6	11	6	72
571 Cover assignment, standby, moveup	0	1	0	0	2	1	1	3	3	2	4	1	0	0	18
<b>Subtotal</b>	<b>9</b>	<b>22</b>	<b>8</b>	<b>13</b>	<b>49</b>	<b>41</b>	<b>36</b>	<b>53</b>	<b>64</b>	<b>45</b>	<b>39</b>	<b>37</b>	<b>48</b>	<b>47</b>	<b>511</b>

6 Good Intent Call	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	
600 Good intent call, Other	11	11	11	27	16	16	21	15	14	13	13	11	17	10	206
611 Dispatched & cancelled en route	0	0	0	7	2	6	11	30	23	15	24	34	25	37	214
621 Wrong location	0	0	0	0	0	1	0	0	2	1	1	0	2	0	7
622 No incident found on arrival at dispatch address	3	0	0	0	0	0	0	6	4	1	3	6	15	3	41
631 Authorized controlled burning	3	6	8	7	8	5	0	5	5	4	5	8	7	6	77
632 Prescribed fire	0	0	0	1	3	1	0	0	1	1	1	0	1	0	9
650 Steam, Other gas mistaken for smoke, Other	0	5	0	3	2	0	5	1	0	1	1	0	0	0	18
651 Smoke scare, odor of smoke	12	29	25	4	0	3	4	2	2	2	1	4	6	3	97
652 Steam, vapor, fog or dust thought to be smoke	2	0	3	5	0	3	1	4	5	2	5	3	2	5	40
653 Smoke from barbecue, tar kettle	0	0	0	0	0	0	0	0	2	1	0	0	0	0	3
661 EMS call, party transported by non-fire agency	0	0	0	1	0	0	0	0	0	1	0	0	0	0	2
671 HazMat release investigation w/no HazMat	0	0	0	1	1	1	0	1	3	2	1	3	4	5	22
<b>Subtotal</b>	<b>31</b>	<b>51</b>	<b>47</b>	<b>56</b>	<b>32</b>	<b>36</b>	<b>42</b>	<b>64</b>	<b>61</b>	<b>44</b>	<b>55</b>	<b>69</b>	<b>79</b>	<b>69</b>	<b>736</b>

# Owatonna Fire Department Incident Type Report (continued)

	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	
<b>7 False Alarm &amp; False Call</b>															
700 False alarm or false call, Other	11	4	3	29	28	12	11	4	2	7	2	2	1	0	116
710 Malicious, mischievous false call, other	14	10	15	1	5	2	4	2	5	2	6	2	3	0	71
711 Municipal alarm system, malicious false alarm	0	0	0	0	1	0	1	1	0	1	0	0	0	0	4
713 Telephone, malicious false alarm	0	0	0	0	1	2	0	0	0	0	0	0	0	1	4
714 Central station, malicious false alarm	0	0	0	6	2	3	1	2	1	4	3	3	1	8	34
715 Local alarm system, malicious false alarm	0	0	0	1	1	0	1	0	4	0	2	1	1	0	11
721 Bomb scare - no bomb	0	1	0	0	1	1	0	0	3	4	1	0	0	0	11
730 System malfunction, other	34	30	47	18	17	6	5	4	1	3	2	0	1	1	169
731 Sprinkler activation due to malfunction	0	0	0	3	4	2	4	3	3	1	4	3	4	7	38
732 Extinguishing system activation due to malfunction	0	0	0	2	1	1	0	1	2	0	2	1	1	0	11
733 Smoke detector activation due to malfunction	0	0	0	15	13	19	9	12	15	23	23	7	9	8	153
734 Heat detector activation due to malfunction	0	0	0	0	1	1	1	1	0	2	1	0	1	0	8
735 Alarm system sounded due to malfunction	0	0	0	5	10	16	9	6	8	8	10	5	3	7	87
736 CO detector activation due to malfunction	0	0	0	1	0	0	2	1	1	1	0	3	2	1	12
740 Unintentional transmission of alarm, Other	56	62	48	1	4	6	4	1	1	4	7	0	2	3	199
741 Sprinkler activation, no fire - unintentional	0	0	0	2	10	4	6	9	4	7	7	11	12	14	86
742 Extinguishing system activation	0	0	0	0	0	2	0	0	2	1	2	1	0	1	9
743 Smoke detector activation, no fire - unintentional	0	0	0	19	14	23	24	31	38	46	44	39	54	51	383
744 Detector activation, no fire - unintentional	0	0	0	4	13	6	6	7	10	6	8	6	4	5	75
745 Alarm system activation, no fire - unintentional	4	3	0	7	12	11	10	15	20	23	20	31	35	33	224
746 Carbon monoxide detector activation, no CO	0	0	0	0	0	0	0	0	1	1	0	0	5	3	10
<b>Subtotal</b>	<b>119</b>	<b>110</b>	<b>113</b>	<b>114</b>	<b>138</b>	<b>117</b>	<b>98</b>	<b>100</b>	<b>121</b>	<b>144</b>	<b>144</b>	<b>115</b>	<b>139</b>	<b>143</b>	<b>1715</b>

	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	
<b>8 Severe Weather &amp; Natural Disaster</b>															
800 Severe weather or natural disaster, Other	0	0	0	0	1	0	0	1	0	0	0	0	0	0	2
812 Flood assessment	0	0	0	0	0	0	2	0	1	5	0	0	3	1	12
813 Wind storm, tornado/hurricane assessment	0	0	0	1	0	0	0	0	1	0	0	0	0	0	2
814 Lightning strike (no fire)	0	0	0	1	4	0	1	1	4	2	4	1	1	0	19
815 Severe weather or natural disaster standby	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>6</b>	<b>0</b>	<b>3</b>	<b>2</b>	<b>6</b>	<b>7</b>	<b>5</b>	<b>1</b>	<b>4</b>	<b>1</b>	<b>36</b>

	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	
<b>9 Special Incident Type</b>															
900 Special type of incident, Other	6	3	5	5	3	2	2	1	0	0	1	2	0	1	31
911 Citizen complaint	0	0	0	2	1	0	1	5	3	5	2	7	0	2	28
<b>Subtotal</b>	<b>6</b>	<b>3</b>	<b>5</b>	<b>7</b>	<b>4</b>	<b>2</b>	<b>3</b>	<b>6</b>	<b>3</b>	<b>5</b>	<b>3</b>	<b>9</b>	<b>0</b>	<b>3</b>	<b>59</b>

<b>Total # of incidents per year</b>	<b>306</b>	<b>378</b>	<b>392</b>	<b>419</b>	<b>451</b>	<b>433</b>	<b>393</b>	<b>446</b>	<b>476</b>	<b>482</b>	<b>452</b>	<b>446</b>	<b>491</b>	<b>494</b>	<b>6059</b>
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Inspections															
Inspection Type	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	Total
Fire code inspections	N/A	544	527	350	310	460	1671	1195	561	914	1745	806	1721	2034	12838
Fire alarm system inspections	N/A	53	54	93	144	88	141	120	76	16	22	8	15	17	847
Sprinkler system inspections	N/A	89	104	94	144	111	188	145	91	47	43	35	27	31	1149
<b>Total # of inspections per year</b>	<b>0</b>	<b>686</b>	<b>685</b>	<b>537</b>	<b>598</b>	<b>659</b>	<b>2000</b>	<b>1460</b>	<b>728</b>	<b>977</b>	<b>1810</b>	<b>849</b>	<b>1763</b>	<b>2082</b>	<b>14834</b>

Public Education Services															
Public Education Services	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	Total
# of people given station tours	N/A	397	525	461	840	1310	1315	540	563	414	588	222	364	555	8094
# of people given extinguisher demonstrations	N/A	1489	399	846	614	555	471	351	611	671	393	247	475	428	7550
# of people at truck visits	N/A	1145	1469	1887	2052	1425	1910	1337	1199	1482	1643	3003	1913	2075	22540
# of people given fire safety information	N/A	414	671	2257	5032	3025	1732	2404	1774	1861	869	1530	1679	1935	25183
<b>Total # of inspections per year</b>	<b>0</b>	<b>3445</b>	<b>3064</b>	<b>5451</b>	<b>8538</b>	<b>6315</b>	<b>5428</b>	<b>4632</b>	<b>4147</b>	<b>4428</b>	<b>3493</b>	<b>5002</b>	<b>4431</b>	<b>4993</b>	<b>63367</b>

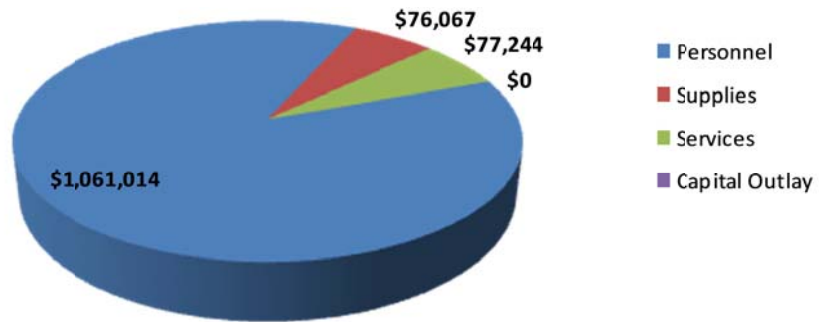
## Budget

### 2011 Owatonna Fire Department Budget

*Budget Breakdown by Cost*

		2011	2010	Difference	
87.37%	Personnel	\$1,061,014	\$1,065,720	-\$4,706	
6.26%	Supplies	\$76,067	\$78,460	-\$2,393	
6.36%	Services	\$77,244	\$76,319	\$925	
0.00%	Capital Outlay	\$0	\$0	\$0	
	<b>Total Expense</b>	<b>\$1,214,325</b>	<b>\$1,220,499</b>	<b>-\$6,174</b>	<b>-0.51%</b>

### 2011 Fire Department Budget

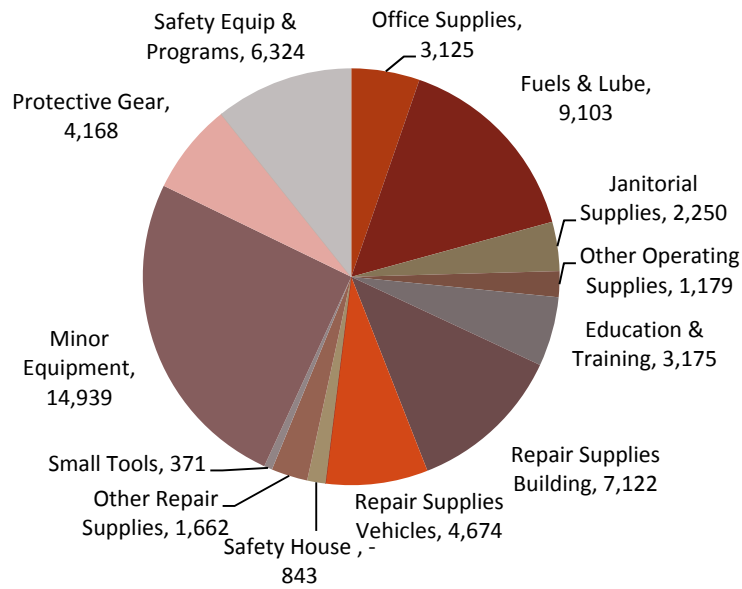


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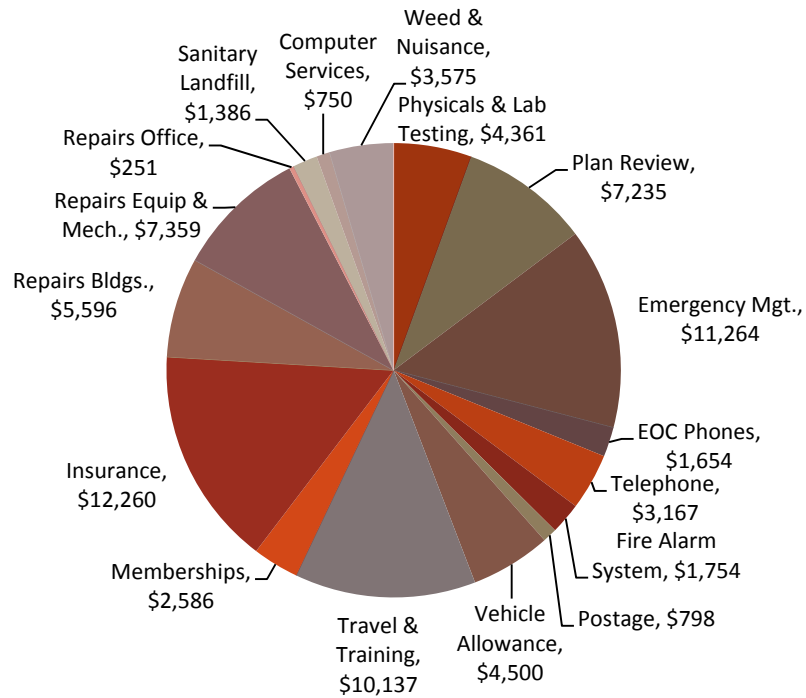
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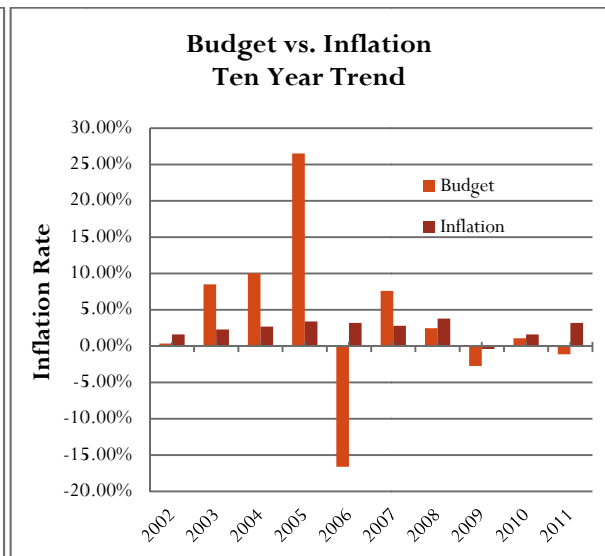
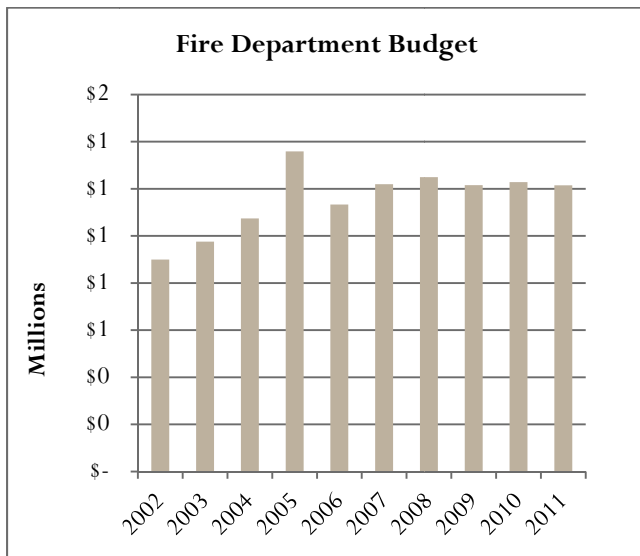
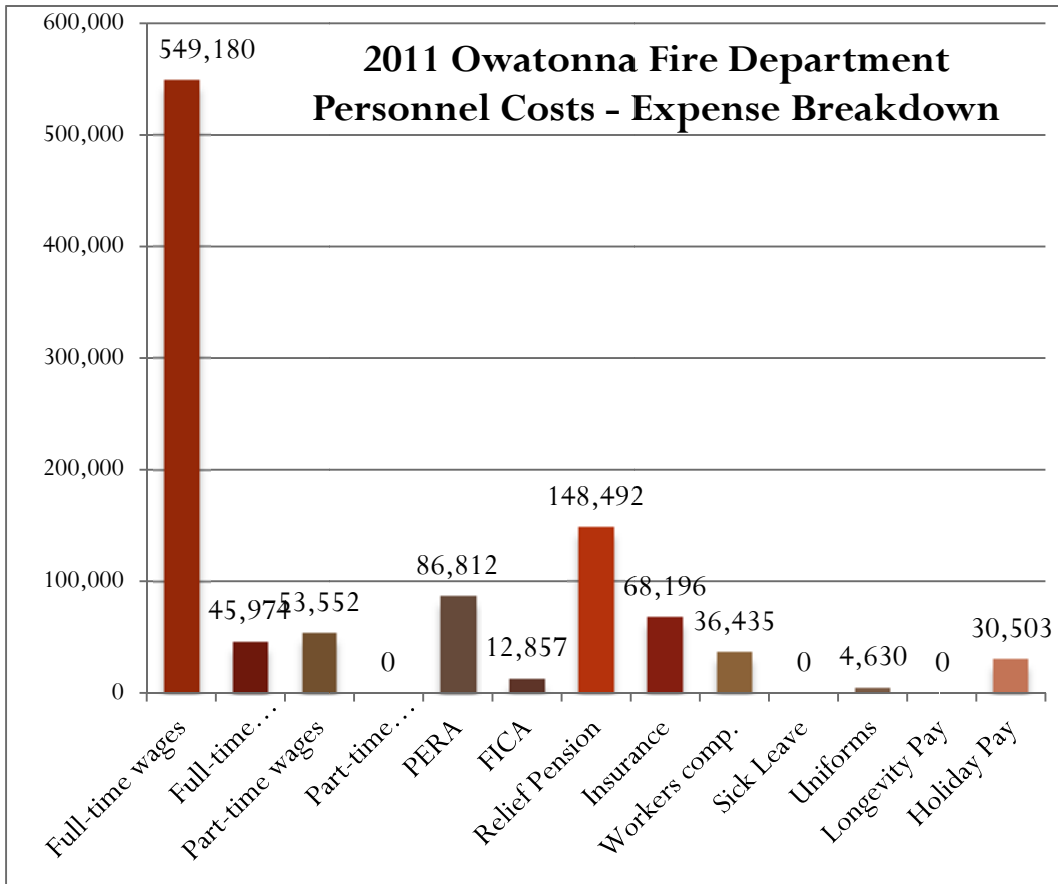
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## 2011 Supplies Expenditures Breakdown



## 2011 Services Expenditures Breakdown





### Controlling Costs and Inflation

During the last ten years, the Owatonna Fire Department Budget had an average increase of 2.72%.

During this same period of time, inflation had an average increase of 2.42%.

## 2011 Accomplishments

### Administration:

- Completed ISO rating study for the City.
- Established web access to Emergency Plans with the Fire Department. (VPN)
- Continue to address operational deficiencies through training and equipment.
- Continue to develop Fire Department Standard Operating Procedures and Guidelines.
- Grant Funding for 800 MHZ Radio System.
- Promote team building and values initiatives using the performance appraisal system.

### Code Enforcement:

- Improved Fire Cause Determination & Investigation Program. (Reports and record management)
- Evaluated Minimum Housing and Weed & Nuisance Programs and implemented changes.
- Improved Image Trend Records Management System.

### Public Education:

- Continued development of the Community Emergency Response Team and Skywarn Program.
- Continued development of the Fire Explorer Program for youth.

### Emergency Response:

- Complete radio equipment replacement program to comply with FCC mandates for narrow band compliance as needed.
- Provided more training sessions on risk management with Standard Operating Guidelines and Procedures.
- Continued to provide more performance based training to improve proficiency.
- Demonstrated fire department compliance with NFPA 1720 standard.

### Safety & Emergency Management:

- Worked to eliminate all preventable injuries to city employees by evaluating work processes for safety improvements.
- Promoted "Safety First Culture" within the City reduce our experience rating for worker compensation.
- Promoted Safety Program Involvement at the Safety Committee, Department Head, and Supervisor levels.
- Provided safety information on website.
- Continued OSHA safety consultation inspections to identify non-compliance in city buildings and processes.
- Reduced work comp rating for the City.

## Current Goals and Objectives

### Administration:

- Complete 800 MHZ radio system implementation.
- Improve inter-department communication.

### Code Enforcement:

- Improve code enforcement tracking system for projects and pending orders.
- Provide more code information on website to assist those who need information.

### Public Education:

- Implement a new Public Education Fund Raising Program for Fire Safety Materials.
- Provide access to more fire prevention materials on website.
- Implement the Fire Safety Curriculum with the Schools for Public Education Programs. (Preschool, K, 1, 3, 5)

### Emergency Response:

- Implement Fire Officer Certification Training with MN State Certification Board.
- Implement Fire Inspection Certification Training with MN State Certification Board.
- Develop an Interoperability Communications Plan for using the 800 MHZ radio system for incident safety.
- Develop performance based evaluation program for firefighters on tactics and procedures.

### Safety & Emergency Management:

- Continue OSHA safety consultation inspections to identify non-compliance in city buildings and processes.
- Provide safety information on website.
- Implement online safety training program.



Station Visit – October 2011.  
Two full-time firefighters explained to the children about the fire trucks and their gear.