

Park Crew: 507-456-3091

Owatonna Parks and Recreation  
 540 West Hills Circle, Owatonna, MN 55060  
 Telephone 507-444-4321 E-Mail

Law Enforcement: 507-444-3800

Rental Date: \_\_\_\_\_ Name of Business or Organization \_\_\_\_\_

Contact: \_\_\_\_\_ Telephone \_\_\_\_\_

Address: \_\_\_\_\_ ZIP Code \_\_\_\_\_ Arrival Time: \_\_\_\_\_ Time Out: \_\_\_\_\_

Under the terms of this agreement, the City leases to the Renter the following described facility: **NEW IN 2009-TIME LIMITED**

Select	Facility Requested	6 AM-2 PM	3 PM-11PM	All Day	Unit Price	All Day	Damage Deposit	Dep Pd	# Tables	Size	Special Notes	Handicap
	Brown Park				\$60.00	\$90.00	\$50.00		20 6' Tables	120		HA
	Morehouse Chalet				\$100.00	\$150.00	\$200.00		6 large tables	100	must pick up key Friday	HA
	Morehouse Shelter				\$50.00	\$75.00	\$50.00		12 6' tables	72		HA
	Dartts Small				\$50.00	\$75.00	\$50.00		6 6' tables	36		
	Dartts Large				\$60.00	\$90.00	\$50.00		24 6' tables	144		
	Jaycee Park				\$60.00	\$90.00	\$50.00		24 8' tables	192		HA
	Mineral Springs large				\$60.00	\$90.00	\$50.00		27 6' tables	162	includes Fireplace	HA
	Manthey Large				\$60.00	\$90.00	\$50.00		27 8' tables	216		
	Manthey South				\$50.00	\$75.00	\$50.00		7 round tables	54		HA
	Fairgrounds Park				\$50.00	\$75.00	\$50.00		10 6' tables	60		
	Gainey Park				\$50.00	\$75.00	\$50.00		10 8' tables	80	includes Fireplace	HA
	Soccer Complex				\$50.00	\$75.00	\$50.00		14 6' tables	84		HA
	Kaplan's Woods Pavilion				\$50.00	\$75.00	\$50.00		10 8' tables	80		HA
	Lake Kohlmier Island				\$50.00	\$75.00	\$50.00				no electricity	
	Beer Permit				\$10.00		\$50.00				see rules on alcohol	

No alcoholic beverages are allowed at Kaplans Woods Parkway, Central Park, Cashman Park, Owatonna Soccer Complex or any school properties.

**GLASS CONTAINERS ARE NOT ALLOWED IN ANY CITY PARKS**

**\* 3 DAY ADVANCED NOTICE REQUIRED FOR RENTAL TO ENSURE CLEANLINESS OF PAVILION**

Special Requests: \_\_\_\_\_

**Note Cancellation fee is \$10.00 if more than 30 days in advance.**

**No refund if cancelled less than 30 days in advance.**

\_\_\_\_\_  
 Signature of User

\_\_\_\_\_  
 Park and Recreation Staff Signature

**Alcoholic beverages permit holders are reminded Minnesota Statute 340 regulates the sale of alcoholic beverages.**

For office Use Only

Picked up deposit: Date \_\_\_\_\_ Mailed Deposit \_\_\_\_\_ Chalet Key Returned \_\_\_\_\_

