

**Please note:** Council will meet in a Study Session beginning at 5:30 in Council Chambers. Topics of discussion will be Archery Range update and then Inclusive Field / Miracle Playground



**OWATONNA CITY COUNCIL  
MEETING AGENDA  
Tuesday, March 21, 2017 - 7:00 P.M.  
Council Chambers – Administration Building**



**Order of Roll Call:** Council Members Burbank, Raney, Svenby, Voss & Okerberg, Dotson, & Schultz

**1. INTRODUCTORY ACTIONS:**

- 1.1 Call to Order – Roll Call - Pledge of Allegiance.
- 1.2 Approval of the Agenda.
- 1.3 Public Hearings:
- 1.4 Mayor.
- 1.5 Finance Report.

**2. CONSENT AGENDA:**

- 2.1 Minutes: City Council Meeting – March 7, 2017.
- 2.2 Permits/Licenses:
  - 2.2.1 License Renewals – Annual Tree Trimmer’s Licenses.
  - 2.2.2 Event Permit – Run from the Heart – May 6, 2017.
  - 2.2.3 Event Permit – Memorial Day Parade – May 29, 2017
  - 2.2.4 Event Permit – Steele County Free Fair – August 15 – 20, 2017.
  - 2.2.5 Event Permit – CYO Spirit Walk/Run – October 14, 2017.
  - 2.2.6 Event Permit – National Day of Prayer – May 4, 2017.
  - 2.2.7 Temporary Liquor License – St Mary’s School of Owatonna – April 22, 2017.
- 2.3 Board & Commission Minutes/Reports:
  - 2.3.1 Minutes – Planning Commission Meeting – February 14, 2017.
  - 2.3.2 Minutes – Human Rights Commission Meeting – February 13, 2017.
- 2.4 Department Monthly Reports.
- 2.5 Contracts/Agreements:
  - 2.5.1 Renew Lease – West Main Street Parking Lot.
- 2.6 Miscellaneous Items.

**2. ACTION ITEMS:**

- 3.1 Contracts / Agreements:
  - 3.1.1 Fire Hall Roof and Masonry Assessment – Adsit Architecture & Planning.
- 3.2 Licenses/Permits:
  - 3.2.1 Tobacco Permit – Theresa Schoolmeesters dba MoJo Smokes and Accessories at 214 N Cedar Avenue.
- 3.3 Resolutions/Ordinances:
  - 3.3.1 Res 21-17: Amend 2016 Budget.
  - 3.3.2 Res 22-17: Opposition to Small Cell Wireless Legislation.
  - 3.3.3 Res 23-17: Fee Adjustment – Right of Way Ordinance.
  - 3.3.4 Proposed Ordinance 3-17: Amend Appendix A – Right of Way Fees.
  - 3.3.5 Proposed Ordinance 4-17: Vacate a Portion of Drainage & Utility Easements in Country Creek No. 6.
  - 3.3.6 Res 24-17: Preliminary Plat – Country Creek No. 7.
  - 3.3.7 Proposed Ordinance 5-17: Rezone Poole Property in the 1700 block of E School Street.
  - 3.3.8 Proposed Ordinance 6-17: Vacate a Portion of School Street East.
  - 3.3.9 Resolution 25-17: Preliminary Plat – Poole Addition.
  - 3.3.10 Proposed Ordinance 7-17: Vacate a Portion of Mineral Springs Parkway.
  - 3.3.11 Resolution 26-17: Preliminary Plat – Parkway Addition.
  - 3.3.12 Res 27-17: Application No. 264 – Lot Split at 414 Kelly Street & 393 Sylvan Street.
  - 3.3.13 Res 28-17: Conditional Use No. C1390 – Relocate House to Property at 414 Kelly Street.

3.4 Miscellaneous Items:

3.4.1 Approval of Plans & Authorization to Bid – Sanitary Sewer Lining.

3.4.2 Approval of Plans & Authorization to Bid – Waste Water Treatment Plant Bar Screen.

3.4.3 Approval of Plans & Authorization to Bid – North Straight River Trail Project.

4. **REPORTS.**

5. **PUBLIC COMMENTS.** [Please limit comments - 2 minutes and items not on the agenda.]

6. **COMMITTEE REPORTS, COUNCIL COMMENT, AND GENERAL**

7. **INFORMATION.**

8. **ADJOURN**