

Owatonna City Council Minutes

The Owatonna City Council met in regular session on Tuesday, May 2, 2017 at 7:00 p.m. in the Council Chambers. Council President Schultz called the meeting to order and welcomed everyone in attendance. Attending were: Council Members Raney, Svenby, Okerberg, Voss and Dotson; Mayor Kuntz; Community Development Director Klecker; Public Works Director Skov; City Attorney Walbran; City Administrator Busse and Administrative Specialist Clawson. Council Member Burbank was not present.

Following the Pledge of Allegiance, Council President Schultz advised the recommendations for commission/board Memberships will be removed from tonight's agenda and addressed at a future meeting. Council Member Dotson made a motion to approve the agenda with this item removed; Council Member Svenby seconded the motion; all members present, voted aye for approval.

Police Chief Hiller introduced former City Sergeant John Kristoffersen. Pictures of the City's Police Officers from 1953 including Officer Kristoffersen were displayed on the stage screen. Kristoffersen retired in 1979 after 25 years of service and yesterday, he celebrated his 94th birthday. Chief Hiller introduced District Judge Joseph Buetel to administer the Oath of Office to Police Officers hired within the last year: Emily Ammentorp; Alan Callahan; Abby Dreher; Casey Martin; Dylan Ordorff; Derrrik Quinlan; Valerie Satre and Michaela Smith. Jason Matejcek also took an Oath of Office for his promotion to Police Sergeant. Chief Hiller presented Officer John Petterson a Class D Commendation for assisting a Mankato Officer in October in subduing a verbally confrontational and obstructionist suspect while he was off duty. Officer Travis Ardolf also received a Class D Commendation for his actions during a DWI arrest in July; the female suspect had an empty child seat in her vehicle so he conducted an investigation and a welfare check to find a 2-year-old girl at home alone in her crib.

Mayor Kuntz read three proclamations:

- 1) National Day of Prayer is this Thursday, May 4th.
- 2) Harvey Ronglien Day will be this Friday, May 5th on his 90th birthday. Harvey is known as the face of the Minnesota State Public School Orphanage Museum where he spent his childhood. Harvey and his wife Maxine have brought recognition to the orphanage and the children's stories.
- 3) Stamp Out Hunger Food Drive Day will be Saturday, May 13th. The National Association of letter Carriers will collect nonperishable food items to assist Steele County residents.

Council President Schultz advised council Members review the Consent Agenda Items prior to the meeting for approval in one motion. Consent Agenda Items for approval include:

Minutes – City Council Meeting – April 18, 2017.

Exempt Permit – Ducks Unlimited Steele County Raffle at SCFF – August 15 – 20, 2017.

Exempt Permit – Steele Spur Chapter of NWFT – Raffle at SCFF – August 15-20, 2017.

Event Permit – Steele County Recycling Collection – May 21, 2017.

Minutes – Park & Rec Board Meeting – April 10, 2017.

Minutes – OPU Meeting – March 28, 2017.

Minutes – Charter Commission Meeting – April 20, 2017.

Resolution 45-17: Fame Awards Contract - \$744.00.

Contract Renewal – Rugs, Towels, Uniforms, Etc. – Aramark.

Council Member Okerberg made a motion to approve the Consent Agenda Items, Council Member Dotson seconded the motion and all members present voted aye for approval of these Consent Items.

Council Vice President Raney recapped the expenses for the period. Bills presented for payment totaled \$474,700.97. Council Member Svenby made a motion to approve payment of these bills; Council Member Dotson seconded the motion. All members present voted aye for approval.

Public Works Director Skov presented Resolution 46-17 for authorization to prepare a Feasibility Report for the 2017 Sidewalk Repair Project. The project will include properties where the existing sidewalks have been found to be in disrepair and in need of improvement. Council Member Raney made a motion to approve Resolution 46-17, Council Member Okerberg seconded the motion; all members present voted aye in approval.

Public Works Director Skov presented Resolution 47-17 to accept the Feasibility Report and Order an Improvement Hearing for the 2017 Sidewalk Repair Project. The proposed project is larger than prior sidewalk projects, several were identified last year during completion of the ADA Compliance Report, and there are 44 properties included in the project this year. A public hearing will be held on the proposed improvement during the Council Meeting on May 16th at 7:00 p.m... Council Member Okerberg made a motion to approve Resolution 47-17, Council Member Voss seconded the motion; all members present voted aye for approval.

Public Works Director presented Resolution 48-17 to accept the bids and award the contract for the 2017 Curb and Gutter Project. Bids were received from four companies on April 26, 2017. Council Member Voss made a motion to approve Resolution 48-17 accepting the four bids and awarding the contract to Crane Creek Asphalt of Faribault MN with the low bid of \$553,055.41. All members present voted aye for approval.

Community Development Director Klecker presented Resolution 49-17 approving a Development Agreement with Arrow OWT Properties, LLC. Arrow OWT Properties, LLC is proposing to demolish the former Arnold House Motel and construct an 11,000 square foot Arrow Ace Hardware Store. The City purchased the former Arnold House Motel and will be transferring the property for the project. The City approved utilizing Tax Increment Financing to fund a portion of the project. To meet business subsidy law and to define the responsibility of both sides for the project, the City and Arrow OWT Properties, LLC have agreed to the proposed development agreement. Council Member Okerberg made a motion to approve Resolution 49-17, Council Member Dotson seconded the motion, all members present voted aye for approval.

During Public Comments, Roger Wacek, 646 E Vine Street commented the City should consider a Single Payer Plan for employee health insurance to reduce costs; an informational meeting was held last month at the Library about this type of plan. Wacek also commented he is waiting/hoping the City is developing a Pollinated Friendly Policy.

During Council Comments, Council Member Voss thanked Chief Hiller and Members of the Police Department for their service to the City and stated he was impressed with their presentation during this meeting. Council Member Okerberg advised the Wednesday Wobble begins this week at the Spare Time Bowling Center at 6:30 p.m. and there will be an open House at Torrey's this Saturday afternoon to honor TC Carlyle, recipient of the Fred Zamberletti Award for Outstanding Athletic Trainers by the Minnesota Chapter of the National Football Foundation. Mayor Kuntz said four scouts, Bryce Knutson, Brett Ruiter, Mark Kubista and Sheldon Jensen, would receive their Eagle Scout Awards at the History Center this Sunday afternoon. Council Member Schultz commented it was nice to the police officers in full force tonight.

At 7:38 p.m., Council Member Raney made a motion to adjourn the meeting. Council Member Dotson seconded the motion, all members voted aye and the meeting adjourned.

Dated: May 7, 2017

Respectfully submitted,
Jeanette Clawson, Administrative Specialist