

Owatonna City Council Minutes - Draft Copy

The Owatonna City Council met in regular session on Wednesday, July 5, 2017 at 7:00 p.m. in the Council Chambers. Council President Schultz called the meeting to order and welcomed everyone in attendance. Attending were: Council Members Raney, Svenby, Burbank, Voss, Dotson, Okerberg and Schultz; Mayor Kuntz; Community Development Director Klecker; Park & Rec and Gov't Building Director Ebeling; Finance Director Moen; City Attorney Walbran; City Administrator Busse and Administrative Specialist Clawson.

Following the Pledge of Allegiance, Council Member Dotson made a motion to approve the agenda as presented; Council Member Svenby seconded the motion; all members present voted aye for approval.

Mayor Kuntz recommended Cate Schnitzler to serve on the Housing and Redevelopment Authority. Council Member Dotson made a motion to approve this recommendation, Council Member Voss seconded the motion, all members voted aye for approval. This will be a five-year term to expire April 30, 2020.

Council President Schultz advised council members review the Consent Agenda Items prior to the meeting for approval in one motion. Consent Agenda Items for approval include:

- Minutes – City Council Meeting – June 20, 2017.

- Withdrawn Event Permit Application - July 30th Concert at Lake Kohlmier – Winterstate Entertainment – this item was tabled during the June 6th Council Meeting.

- Event Permit – Ride for Hope – Eagle's Club & Wenger Corporation – July 15, 2017.

- Event Permit – IA-MN Pirate Festival – August 12-13, 2017.

- Minutes – OPU Meeting – May 23, 2107.

- Minutes – Library Board Meeting – May 16, 2017.

- Minutes – Airport Commission Meeting – May 17, 2017.

- Authorize Letter of Support and Application – National Park Service Grant.

- No Concessions at Lake Kohlmier Beach – Applicant (Hy-Vee, Inc.) Agreement contingently approved during the June 6th Council Meeting, but applicant has withdrawn request for 2017 season agreement.

- Storm Water Easement – Curtis & Ivy Langeberg.

- T-Hangar Lease Agreement – Jayne Wiese, Rochester, MN.

- Independent Contract Agreement - Shared Employee with Master's Bar & Grille.

Council Member Svenby made a motion to approve these Consent Agenda Items, Council Member Burbank seconded the motion; all members voted aye for approval.

Council Vice President Raney recapped the expenses for the period. Bills presented for payment totaled \$1,109,777.88. Council Member Okerberg made a motion to approve payment of these bills; Council Member Voss seconded the motion. All members voted aye for approval.

City Administrator Busse presented the application for an On-Sale Liquor License with Sunday Sales received from Marah Ryks for DonRay Anne LLC to do business as Wing Tavern & Grille. Ownership of the bar recently changed, this license will be effective for the remainder of the current licensing period to expire June 30, 2018. Council Member Raney made a motion to approve this new liquor license, Council Member Dotson seconded the motion; all members voted aye for approval.

Finance Director Moen introduced Doug Green, Client Representative at Springsted Incorporated. Information relating to the issuance and sale of the City's General Obligation Bonds (GOB), Series 2017A, to be issued in the proposed aggregate principal amount of \$2,130,000 was reviewed. Resolution 64-17 providing for the sale of these GOB Bonds on July 31, 2017 was presented. Council Member

Svenby made a motion to approve Resolution 64-17, Council Member Burbank seconded the motion; all members voted aye for approval.

Parks, Recreation and Government Building Director Ebeling presented Resolution 65-17 accepting a Minnesota Department of Natural Resources (DNR) grant. The \$57,000 Outdoor Recreation Grant will assist in the funding and development of the Sid Kinyon Tennis Court Area. The playing surface at the Sid Kinyon courts have deteriorated to the point the courts became too dangerous to allow the public to play on and were locked during the summer of 2016. Two courts will be resurfaced and the other two courts will be repurposed and have new recreation features: a concrete ping-pong table, and three sets of concrete beanbag boards. These features are relatively new to parks and recreation nationwide and will attract more park users of all ages. Work on this project must be completed by June 30, 2019. Council Member Voss asked if the fencing would be reconfigured around the courts, Director Ebeling advised the west side and northwest corner of the fence would remain to serve as a wind barrier. Council Member Raney thanked the Park & Rec staff for their work and the new activity options that will be offered at this park. Council Member Raney made a motion to approve Resolution 65-17, Council Member Svenby seconded the motion, all members voted aye for approval.

Community Development Director Klecker presented Resolution 66-17 to set a date for a public hearing on Monday, August 14, 2017. The hearing is to consider the proposal to modify Development District No. 3, create Tax Increment Financing (TIF) District No. 3-11 and the proposed adoption of a development district plan, and tax increment-financing plan relating thereto. The City is working to relocate Cemstone from its current 7.8-acre property on Riverside Avenue NW to a 14.08-acre industrial site located on 32nd Avenue NW. To facilitate this relocation, the City has entered into a purchase agreement with Viracon Curvelite, Inc. to acquire the 14.08-acre parcel for \$200,000. The City proposes to swap this property for the existing Cemstone property subject to the terms and conditions of a development agreement. The property was purchased last month and this is the next step in this project, establishing the TIF District. Council Member Dotson made a motion to approve Resolution 66-17, Council Member Okerberg seconded the motion, all members voted aye for approval.

There were no comments heard during Public Comments.

During Council Comments, Council Member Voss explained he biked through most of the City's parks on July 4th and was pleased to see kids and families out enjoying the parks; his daughter was impressed with the flower baskets hanging in the downtown area. Mayor Kuntz advised the Lemond Solar Center on West Bridge Street just went commercial and will be hosting an open house next week, Thursday, July 13th. City Administrator Busse thanked the Early Bird Rotary Club for sponsoring and organizing the fantastic public fireworks display.

At 7:19 p.m., Council Member Raney made a motion to adjourn the meeting. Council Member Svenby seconded the motion, all members voted aye and the meeting adjourned.

Dated: July 7, 2017

Respectfully submitted,
Jeanette Clawson, Administrative Specialist