

Owatonna City Council Minutes

The Owatonna City Council met in regular session on Tuesday, February 5, 2019 at 7:00 p.m. in Council Chambers. Council President Schultz called the meeting to order and welcomed everyone in attendance. Attending were Council Members Raney, Voss, Okerberg, Svenby, Burbank and Schultz; Mayor Kuntz; City Attorney Walbran; Community Development Director Klecker; City Administrator Busse and Administrative Specialist Clawson. Council Member Dotson was not present.

Following the Pledge of Allegiance, Council Member Voss made a motion to approve the agenda as presented, Council Member Okerberg seconded the motion and all members present voted aye in approval.

Council President Schultz explained Council Members review the Consent Agenda Items prior to the meeting for approval in one motion. Consent Agenda Items for approval include:

- Minutes - City Council Meeting – January 22, 2019.
- Minutes - OPU Board Meeting - December 19, 2018.
- Minutes - Library Board Meeting – January 15, 2019.
- Event Permit – Reggie’s Street Dance – August 3, 2019.
- Event Permit – 2019 MN Snap Low Income Spay/Neuter Clinics – Steele County Humane Society on February 16, April 27, June 22, August 31, and October 12, 2019.
- Exempt Permit – Raffle – Advocates for Developmental Disabilities of Steele County – April 1, 2019.
- Exempt Permit – Bingo at SCFF – Sacred Heart Church – August 13-15, 2019.
- Exempt Permit – Bingo at SCFF – St Joseph Church – August 16-18, 2019.
- 7-month Lease – Room 203, Merrill Building – Wee Pals Child Care Center, Inc.
- Institution Community Work Crew Program Contract – 2019-2020.
- 2019 Pay Equity Compliance Report.

Council Member Raney made a motion to approve these Consent Agenda Items, Council Member Svenby seconded the motion; all members present voted aye in approval.

Vice President Raney recapped the expenses for the period; bills presented for payment totaled \$388,570.87. Council Member Svenby made a motion to approve payment of these bills; Council Member Voss seconded the motion. All members present voted aye for approval.

Community Development Director Klecker presented Resolution 8-19 to approve sale of tax delinquent forfeited properties. Steele County Auditor, Laura Ihrke provided listing of two parcels within the City of Owatonna that have become tax-forfeited due to non-payment of property taxes. Per Minnesota Statue 282.01, a municipality must approve the parcels for sale or request a conveyance to the city for public use. A public use is defined as a road, park, trail, transit facility, public parking, civic recreation facilities, etc. Staff has reviewed the parcels and have determined there is no appropriate public use for these two parcels:

- Parcel #17-104-0331: Lots 31 and 32, Block 3, Pettis Addition, Steele County, Minnesota
- Parcel #17-128-0216: Lot 15. Except the West 6 feet of the South 53½ feet thereof, Block 2, Burkes Addition to the City of Owatonna

Council Member Okerberg made a motion to approve Resolution 8-19, Council Member Burbank seconded the motion; all members present voted aye in approval.

During Staff Comments, Community Development Klecker gave a brief update on current Building Permits. One 2019 Permit has issued for a single Family -Twin Home and progress continues on these commercial projects: Park Plaza II; Vine Street Apartments; Steele County Maintenance Building; Tra-Lo office; two spec Buildings off State Avenue; Owatonna Collision Center; and Home Town Credit Union office building.

There were no comments heard from the public.

During Council Comments: Council Member Svenby thanked Fire Chief Johnson and Fire Fighters for assisting during cold weather issues. Last week, the emergency shelter was opened to provide a safe warm place and they covered a fire during extreme cold conditions. Council Member Okerberg thanked Emergency Director Mike Johnson for sending weather updates, which he finds very interesting and informative; he encouraged everyone to request receipt of the weather updates. City Administrator Busse gave a reminder of the Neighborhood Meetings planned for next Tuesday, February 12th for three 2019 Improvement Projects; the Street & Utility Project, the Concrete Street Project and the Curb & Gutter Project. The Neighborhood Meetings will be held in the Arts Center beginning at 5:30 p.m. The public hearings for these projects will be held during our next Council Meeting on February 19th. Prior to the Council Meeting, we will meet at 5:30 to review the Master Park Plan and then at 6:15, County Engineering staff will provide an update on their plans for improvements on CSAH 19 and CSAH 45; the City must show support of their projects by resolution at a future meeting. Council Member Schultz thanked Library Director Mark Blando and members of the Library Board for the Library tour and discussion prior to tonight's meeting. Review of the Space Needs Analysis will help provide direction for future decisions.

At 7:10 p.m., Council Member Raney made a motion to adjourn the meeting. Council Member Voss seconded the motion, all members present voted aye and the meeting adjourned.

Dated: February 6, 2019

Respectfully submitted,
Jeanette Clawson, Administrative Specialist