

Meeting Minutes: Owatonna Park Board

Date: February 8, 2021

Location: Virtual, Microsoft Teams

Board Members	Present	Absent	Others Present, Staff	Others Present, Guests
Andi Arnold	X		Troy Klecker, Community Development Director	
David Christianson	X		Eric Anderson, Recreation Manager	
Jonathan Douglas	X		Tim Truelson, Recreation Manager	
Jonathan Thiel	X		Dani Licht, Recreation Supervisor	
Angie Malo, Secretary	X		Mary Jo Knudson, Recreation Supervisor	
Greg Posch, Chair	X		Nikki Callahan, Administrative Technician	
			Jenna Tuma, Senior Director of Parks and Recreation	

Topic/Item	Summary of Discussion	Action
Items previously disseminated	Correspondence (incoming): None	
Call to Order	Meeting called to order at 4:33pm	
Roll Call	Andi Arnold – Present David Christianson – Present Jonathan Douglas – Present Angie Malo – Present Greg Posch – Present Jonathan Thiel – Present	
Approval of Agenda	A motion was made by Angie Malo to approve the agenda with a second by Jonathan Douglas. With a roll call vote, all members present voted aye for approval.	Motion: Angie Malo Second: Jonathan Douglas Approved
Virtual Meeting Statement	Greg Posch read the Meeting Determination issued by City Administrator Busse on March 20, 2020 requiring meetings not be held in person during the current state of emergency because of COVID-19 concerns. This meeting was a virtual TEAMS meeting accessible by calling 507-242-3225 and entering the Conference ID: 306 414 905# All participants are attending virtually, board members present are David Christianson, Angie Malo, Andi Arnold, Greg Posch, Jonathan Thiel and Jonathan Douglas. Park and Rec staff present include Troy Klecker, Tim Truelson, Eric Anderson, Dani Licht, Mary Jo Knudson, Jenna Tuma and Nikki Callahan.	
Approval of Minutes	January 11, 2021 David Christianson made a motion to approve the minutes with a second by Andi Arnold. With a roll call vote, all members present voted aye for approval.	Motion: David Christianson Second: Andi Arnold Approved
Persons wishing to appear	a. Jenna Tuma – new Park Director. Jenna shared some background about herself and is excited to be here.	
Park Permits	a. April 23 and 24 – Salt Sale Delivery- Park Garage b. June 26- Wenger Picnic at Dartt’s Park c. August 7 – Shifting Gears for Down Syndrome- Manthey Park	Motion: Angie Malo Second: Jonathan Thiel Approved

	<p>Angie Malo made a motion to approve the park permit with a second by Jonathan Thiel. With a roll call vote, all members present voted aye for approval.</p>	
Staff Reports	<p>a. 2019 and 2020 YTD Budget through December 31, 2020 – There will be a couple more expenses to come through for 2020 but overall, we will end up under budget.</p> <p>b. 2020 and 2021 YTD Budget through February 1, 2021- We budgeted for a more normal year knowing that may change due to restrictions. We will monitor the budget closely throughout the year and offer programs as we are able. There are expenses coming out from facilities that are not open yet due to salaries.</p> <p>Moving forward we will send Park Board the updated financials, but it will not be an agenda item. If you have questions about the budget, you can contact the Director.</p> <p>c. Tennis and Fitness Report – Dani Licht reviewed some highlights and challenges for 2020. All the fitness equipment has been removed and they currently have an agreement with the Owatonna Wrestling Association for the use of the space. They are also working on hiring a new Tennis Pro. They are also working on a keyless entry for the tennis patrons. Budget numbers are off due to the facility being closed from April-September and then again in mid-November-December.</p>	<p>Troy Klecker reported</p> <p>Dani Licht reported</p>
Unfinished Business	<p>a. COVID-19 Updates – We are currently offering youth hockey and youth basketball. We are starting registration for tackle football, little league and girls fastpitch on February 22. Our next round of registrations will be in March for spring soccer.</p> <p>b. We All Play – 96% has been raised. We hope to finish the project in 2021.</p>	<p>Tim Truelson reported</p> <p>Tim Truelson reported</p>
New Business	<p>a. None</p>	
Board Questions/Comments	<p>David Christianson – None</p> <p>Angie Malo – Verified we are having a tackle program this spring. She wanted to know how much it will overlap with soccer. Tim said it will overlap about 1 week. Angie also wanted to know how the Winter Weekend out went. Eric said over all the participation was great and people enjoyed it. Tim also said that the chalet and skating have had record numbers this year. The cold weather this week has produced lower numbers.</p> <p>Andi Arnold – None</p> <p>Jonathan Thiel – Will the Daikin field be open for soccer this spring? Tim said we will not have Park and Rec spring soccer at that facility this year. Associations may utilize in in Mid-May/early June. In the future he will use it for Park and Rec spring soccer.</p> <p>Greg Posch – Wanted to know if the presentation that MJ is doing on Friday is open to the public. MJ verified that it is not open to the public. Greg also wanted to know the updates on the Tennis Pro. The Tennis Association is continuing to work on it.</p>	

	Jonathan Douglas – None	
Adjournment	Adjourned at 5:43 PM Jonathan Douglas made a motion to adjourn the meeting with a second by Andi Arnold. With a roll call vote, all members present voted aye for approval.	Motion: Jonathan Douglas Second: Andi Arnold Approved
Next Meeting	Monday, March 8, 2021	