

Owatonna City Council Minutes

The Owatonna City Council met in regular session on Tuesday, October 1, 2019 at 7:00 p.m. in Council Chambers. Council President Schultz called the meeting to order and welcomed everyone in attendance. Attending were Council Members Voss, Okerberg, Dotson, Burbank, Raney, Svenby and Schultz. Also attending were Mayor Kuntz, City Attorney Walbran; Community Development Director/Interim Parks and Recreation Director Klecker; City Administrator Busse and Administrative Specialist Clawson. Following the Pledge of Allegiance, Council President Schultz advised the addition of Item 3.4.3, Garbage & Refuse Hauling License for Veit Disposal Systems. Council Member Svenby made a motion to approve the Agenda with this additional item, Council Member Okerberg seconded the motion and all members voted aye in approval.

Mayor Kuntz made Proclamation for October 15, 2019 to be Pregnancy and Infant Loss Awareness Day. Infants Remembered in Silence, Inc. (IRIS) works with parents who have experienced the death of a child during pregnancy or early childhood. Bereaved parents around the world remember their children annually on this date with a candle lighting at 7 pm.

Willie Grubish has been selected by his peers as the 2019 Firefighter of the Year. Mayor Kuntz made Proclamation for Thursday, October 10th to be Willie Grubish Day. Everyone was invited to attend the Annual Fire Fighter of the Year Banquet at the Owatonna Eagles when Willie will be recognized as the 2019 Fire Fighter of the Year.

Council President Schultz explained council members review the Consent Agenda items prior to the meeting for approval in one motion. Consent Agenda items for approval include:

Minutes - City Council Meeting – September 17, 2019.

Minutes - Planning Commission Meeting – August 27, 2019.

Minutes - OPU Commission Meeting – August 27, 2019.

Minutes - Library Board Meeting – September 17, 2019.

Event Permit – Fall Downtown Clean-Up – Main Street – October 10, 2019.

Event Permit – Lighted Holiday Parade – Owatonna Chamber of Commerce & Tourism – December 5, 2019.

Exempt Permit – Bingo – Owatonna Firefighters Relief Association – November 9, 2019.

Nuisance Report - September 27, 2019.

Change Date of Council Meeting Date – November 5, 2019, Special School Election.

Authorize Street Shop Employee Wellness Area Project.

Council Member Raney made a motion to approve these Consent Agenda items, Council Member Burbank seconded the motion. All members voted aye in approval.

Vice President Raney recapped expenses for the period. Bills presented for payment totaled \$1,935,994.89. Council Member Svenby made a motion to approve payment of these bills, Council Member Voss seconded the motion. All members voted aye in approval.

City Attorney Walbran requested final approval of Proposed Ordinance 19-9. Council approved the first reading during their last meeting on September 17th and there have been no changes made since. This repeals current Section 114 of the City's 2015 Code of Ordinances entitled Tobacco in its entirety upon the effective date of Ordinance 1593, this Saturday, October 5, 2019. Council Member Raney made a motion to approve Proposed Ordinance 19-9, Council Member Okerberg seconded the motion. Council Member Dotson commented a retailer contacted him about this

ordinance requiring clerks selling tobacco and tobacco products be at least 18 years of age; they recently hired younger clerks and this new requirement will cause scheduling issues for their staff. With no additional comments a roll call vote was taken; voting aye were Council Members Voss, Okerberg, Burbank, Raney, Svenby and Schultz; voting nay was Council Member Dotson; the motion was approved. This will be known as Ordinance 1598.

Community Development Director Klecker requested approval of Resolution 93-19 approving Variance #1421 and Conditional Use No. C-1422. V-1421 is a request from Brian Burmeister to allow construction of an addition to a garage at 1150 Rose Street E. The total square footage of the garage would be 1810 square feet, code allows a maximum square footage of 1500 square feet through a Conditional Use Permit. Conditional Use No. C-1422 is to construct a 30' x 35', 1,050 square foot addition to an existing 750 square foot detached garage. The Planning Commission held a public hearing regarding Mr. Burmeister's request and recommend approval with the following conditions:

1. The addition shall be constructed to match the existing garage.
2. The accessory structure shall not be used for commercial purposes
3. No further additions to this structure or additional accessory structures shall be permitted without an amendment to this conditional use permit.

Council Member Dotson made a motion to approve Resolution 93-19 as recommended by the Planning Commission, Council Member Svenby seconded the motion; all members voted aye in approval.

Community Development Director Klecker presented Resolution 94-19 for approval of Conditional Use No. C-1423 for Central Farm Service (CFS). CFS is requesting approval to construct up to three additional 30,000-gallon propane tanks and one 30,000-gallon diesel tank and associated dispensers at 350 & 400 32nd Avenue NW. All tanks would be constructed adjacent to the existing tanks to east of the City's compost site. The property was issued a CUP from Owatonna Township prior to be annexed to the City during the 90's which included approval for the 12 tanks CFS is proposing to build up to. The applicant is proposing to drive trucks through an access easement with Holland Trucking as they have an agreement pending with Holland Trucking to allow them use of the diesel pump. The Planning Commission held a public hearing on this request and recommend approval with these four requirements:

- 1) All building and fire code requirements shall be adhered to as required by the City of Owatonna.
- 2) All storm water requirements shall be met.
- 3) The Applicant will be required to record an access easement with Holland Trucking prior to access being used.
- 4) No additional tanks shall be constructed without an amendment to the conditional use permit.

Council Member Svenby made a motion to approve Resolution 94-19, Council Member Voss seconded the motion and all members voted aye in approval.

Community Development Director Klecker requested approval of Resolution 95-19 approving a Ditch Assessment Division Agreement with Buecksler Family Farms, LLC. The City received a donation of land from Buecksler Family Farms, LLC for the right-of-way of 10th Street SW. This property is included in County Ditch #4 and Public Tile Ditch #7. The Steele County Auditor's Office has proportionally split the assigned benefit to the current parcel; the City will assume 1.5 acres of the respective ditch/tile assessments; the City's parcel will have an assigned benefit amount of \$1,345.00 in County Ditch #4 and \$703.00 in Public Tile Ditch #7. Council Member Okerberg made a motion to approve Resolution 95-19, Council Member Dotson seconded the motion; all members voted aye in approval.

City Administrator Busse requested approval of a policy to Name City Facilities. Council tabled action on this policy during their November 2, 2018 Council Meeting. Staff modified the proposed policy which outlines the procedure and criteria to handle requests to name City owned property. Council Member Raney made a motion to approve this policy, Council Member Dotson seconded the motion; all members voted aye in approval.

City Administrator Busse presented application for a Taproom On-Sale with Sunday Sales and Off-Sale Brewer's License for MSB, LLC. They will operate as Mineral Springs Brewery at 111 N Walnut Avenue. Last week, they received approval from the Minnesota Department of Public Safety Alcohol and Gambling Enforcement Division to become a licensed brewer. They plan to open for business later this month or early November. Council Member Dotson made a motion to approve the license applications, Council Member Svenby seconded the motion; all members voted aye in approval.

City Administrator Busse presented the application received from Aric Olsen for Veit Disposal System to obtain a Garbage/Refuse Hauling License. This license allows collecting, hauling or disposing of garbage or other refuse within city limits. License requirements have been met and fee payment mailed; this license will be contingent on receipt of the license fee and then effective for remainder of the current licensing period to expire December 31, 2019. Council Member Okerberg made a motion to approve this license application, Council Member Burbank second the motion; all members voted aye in approval

During Staff Comments, Community Development Director Klecker gave a brief update on construction projects: Daikin has dirt work done for their new warehouse project and footings should be in soon. Costco is currently doing dirt work which should be done this fall for construction to begin next spring. Construction on the 18th Street Chiropractor office is completed. Minimizer will be closing on purchase of their property later this week and hope to also get some dirt work done this fall. Council Member Okerberg asked what amount of TIF is intended for the modular home company; Klecker advised no TIF available for this company, they are currently working on building improvements and hope to open during December or January.

During Public Comments, Mark Sebring, President of the Owatonna School Board gave a brief update on the school's activities in preparing for the Special Election for the School Bond Referendum set for November 5, 2019. Last week 20 individuals toured the Alexandria High School to view their technology options. They will host a Small Group Forum next Thursday, October 10th at OHS with opportunity for residents to ask questions.

During Council Comments, Council Member Raney said he participated in the school's tour to the Alexandria High School last week and was extremely impressed with the facility. He thought it was a working laboratory and way beyond his expectation of what a high school could offer. Council member also thanked Mayor Kuntz, City Administrator Busse and staff for the Neighborhood Meeting held last night concerning property at 525 S Cedar Avenue. There have been some on-going issues with renters at this property and last month a shooting; last night, the property owner and neighbors were able to discuss some options and I believe there will be a positive outcome. Council Member Voss reminded everyone of the Chili/Wild Rice Soup Feed at the Fire Hall from 4-7 pm this Sunday, October 6th and the Owatonna Tennis Association is hosting an opportunity to meet our new Tennis Pro at the West Hills Tennis Courts on Sunday afternoon from 4-6 pm. Mayor Kuntz commented he is glad to sign the license for the Mineral Springs Brewery; a lot of things have been done over the last year for this to finally happen. Also, Mayor Kuntz commented that this afternoon he attended Bev Seykora's funeral and wished to extend his sympathy; Bev was well known in the community and very involved with the Owatonna Exchange Club and Fire Department events, her son Ryan is currently one of our Firemen and she will be missed. City Administrator Busse invited everyone to attend Coffee with a Cop next Wednesday, October 16th at Starbucks in Target from 8 am-10 am or from 5 pm-7 pm for opportunity to grab a coffee and visit with police officers and then reminded everyone of the Firefighter Banquet next Thursday, October 10th at the Eagle's Club beginning at 6:00 pm when Willie Grubish will be honored as the 2019 Firefighter of the Year.

At 7:27 p.m., Council Member Raney made a motion to adjourn the meeting, Council Member Dotson seconded the motion. All members voted aye in approval.

Dated: October 4, 2019

Respectfully Submitted,
Jeanette Clawson, Administrative Specialist