



The City of Owatonna

Building Inspection Division Routing Form

540 West Hills Circle
Owatonna, MN 55060-4794
Phone: (507) 444-4370
Fax: (507) 444-4351

Project Name: _____ Address: _____
 Building Owner: _____
 Email: _____ Phone: _____ Cell: _____
 Contractor: _____
 Email: _____ Phone: _____ Cell: _____

Architect Name: _____ Company Address: _____
 City: _____ State: _____ Zip Code: _____
 Project Contact: _____
 Email: _____ Phone: _____ Cell: _____

For City Use Only:

Department	Date Out:	Initials	Date In:	Initials	Approved	Rejected	Comments
Permit Tech.							
Planning							
Engineering							
Stormwater							
OPU							
OFD Fire Chief							
Building Official							

Department Contact:

Permit Technician Jennifer Nelson 540 West Hills Circle Owatonna, MN 55060 507-444-4370	Planning Greg Kruschke 540 West Hills Circle Owatonna, MN 55060 507-774-7317	Planning Technician Kristen Kopp 540 West Hills Circle Owatonna, MN 55060 507-774-7315
City Engineer Kyle Skov 540 West Hills Circle Owatonna, MN 55060 507-774-7307	Water Quality Specialist Bradley Rademacher 540 West Hills Circle Owatonna, MN 55060 507-774-7300	Owatonna Public Utilities (OPU) Brian Clausen 208 Walnut Ave. S Owatonna, MN 55060 507-446-5405
Owatonna Fire Chief Mike Johnson 107 West Main St. Owatonna, MN 55060 507-444-2454	Building Official Ken Beck 540 West Hills Circle Owatonna, MN 55060 507-774-7326	Plans Examiner Mark Schwanke 540 West Hills Circle Owatonna, MN 55060 507-774-7327